

TOWN OF SCITUATE
ADVISORY COMMITTEE



Report and Recommendations
For

ANNUAL & SPECIAL TOWN MEETING

APRIL 9, 2013

7:00 P.M.

HIGH SCHOOL GYMNASIUM

This Report is furnished for your information. Please bring it to all sessions of Town Meeting.

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REPORT OF THE ADVISORY COMMITTEE

TO THE VOTERS OF SCITUATE:

In accordance with the Town of Scituate Bylaws, the Advisory Committee submits its report to the voters. This report contains the complete warrant for the Annual & Special Town Meeting, which will convene on April 9, 2013.

Our forum is an Open Town Meeting, which has been described as the purest form of democracy. All registered voters are entitled to attend, ask questions, express their opinions, and vote on all matters.

This evening, the Board of Selectmen, and other town boards will propose various warrant articles, expenditures, funding transfers, zoning changes, etc. The Special Town Meeting places before the voters a total of **six (6)** articles, and the Annual Town Meeting places before the voters a total of **twenty-nine (29)** articles for your consideration.

We, the Advisory Committee, will provide recommendations on each; but **ONLY YOU** decide which articles pass, and which ones do not.

YOU ARE THE LEGISLATIVE BODY OF SCITUATE.

The Advisory Committee urges you to become an active participant in town meeting. Voice your opinion and seek any clarification necessary to make an informed vote on these articles.

Respectfully submitted,

SCITUATE ADVISORY COMMITTEE

Mark Sandham, Chairman

Maura Curran, Vice Chair

Anthony Antonello

Karen Connolly

Susan Daileader

Frank Judge

Bob Nelson

Mike Westort

TOWN MEETING RULES AND DEFINITIONS

1. The conduct of Scituate's Town Meeting is bound by state law, the Town's Charter and By-laws, local tradition and the publication entitled," Town Meeting Time".
2. The Moderator presides over the Town Meeting, decides all questions of order and procedure, and announces the results of all votes. The results of all votes when announced by the Moderator shall be final except on a voice vote that may be questioned by seven (7) voters standing immediately after the announced results of a vote. In such a case, a teller-counted vote shall be taken without debate.
3. Non-voters will be seated in a special section unless permission is granted by the Town Meeting to be seated elsewhere. Non-voters may be allowed to address the Town Meeting with permission of the Moderator unless a majority of voters choose to deny such a privilege.
4. Articles in the Warrant give notice of the issues subject to discussion at a Town Meeting and establish the parameters of matters that can be debated and acted on. Amendments, motions and/or debate determined by the Moderator, with the advice of Town Counsel, to be "beyond the scope" of the articles may not be permitted.
5. In order for the Town Meeting to act on or discuss an article, a motion must be made. The Moderator will call for a motion on each article and, if no motion is made after the second call, the Moderator will "pass over" the article and move on to the next Article. In order to bring back a "passed over" article for a motion and discussion, there must be an approved "motion for reconsideration".
6. Articles may be postponed by a majority vote or advanced by a 2/3 vote.
7. To address the Town Meeting, a speaker must be recognized by the Moderator and once recognized, a speaker should first give his or her name and address for the record. No speaker will be recognized while another person is speaking except to raise "a point of order," which is used to question a ruling of the Moderator or the conduct of Town Meeting. Points of order are not to address the subject matter being discussed.
8. All matters shall be decided by a majority vote unless a 2/3 or greater vote is required. If more than a majority vote is required, the Moderator shall announce the required percentage for passage before calling the vote.

9. The Moderator may set time limits on all presentations and may terminate debate on a motion when deemed appropriate. Debate on a motion may also be terminated by a voter “moving the question” which, if accepted by the Moderator as not being premature, shall be voted on without discussion or debate. A motion to “move the question” requires a 2/3 vote for passage.

10. Only two (2) amendments to a motion may be on the floor at any particular time. Amendments over six (6) words must be submitted to the Moderator in writing and, if over fifty (50) words, sufficient copies must be available to those attending at the entrance of the hall before the start of that particular session.

11. Generally, amendments shall be voted on in the order made and prior to the vote on the motion to be amended. However, amendments relating to amounts to be appropriated shall be voted on in a descending order until an amount gains approval.

12. A motion may be reconsidered once for a compelling reason by a 2/3 vote. No further reconsideration will be permitted. There may be no reconsideration of a vote at a subsequent session of the Town Meeting.

13. A resolution is a non-debatable, non-binding motion on any matter calling for a consensus of the Town Meeting. A resolution must be related to the content of an article. If a resolution is over ten (10) words, it must be submitted to the Moderator in writing and, if over fifty (50) words, sufficient copies must be available at the entrance of the hall for those attending.

14. When justice or order requires, the Moderator may make exceptions to these rules, in his or her discretion, as is deemed appropriate under the circumstances.

MUNICIPAL FINANCE TERMS

APPROPRIATION: An authorization by the Town Meeting to make obligations and payments from the treasury for a specific purpose.

ASSESSED VALUATION: A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

BETTERMENT: A betterment assessment is a charge for the cost of public improvements, which benefit a limited area, against real estate situated in that area.

BOND: A loan, typically over a year in maturity.

BOND AUTHORIZATION: The amount of money the Town Meeting approves for borrowing for a specific purpose.

BOND ISSUE: Generally, the sale of a certain number of bonds/notes at one time by a governmental unit.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them for the current fiscal year.

CAPITAL OUTLAY: Expenditure for the purchase of property or equipment and for the construction or renovation of a facility and infrastructure.

CHERRY SHEET: A form showing all state and county charges and reimbursements to the town as certified by the Massachusetts Department of Revenue.

DEBT SERVICE: Payment of interest and repayment of principal to holders of the town's debt instruments.

ENTERPRISE FUND: Financing of services where all or most of the costs are paid for by users.

ENTERPRISE RETAINED EARNINGS: If during a fiscal year an Enterprise Fund produces a surplus, such surplus shall be kept in a separate account called "retained earnings." The Department of Revenue then "certifies" that surplus as an available fund that can be used for:

1. Operating costs to offset the need to increase user charges.
2. To fund capital improvements.
3. To fund Enterprise Fund revenue deficits.

FISCAL YEAR: A 12-month period, commencing on July 1, to which the annual budget applies. (Abbreviated as “FY”)

FREE CASH: The excess of assets over liabilities, minus uncollected taxes of prior years also referred to as “available cash.” The amount is certified annually by the Massachusetts Department of Revenue. Free Cash may be appropriated by vote of a Town Meeting.

GENERAL FUND: The major town-owned fund which is created with town receipts and which is charged with expenditures payable from such revenues.

GRANT: A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal government. Grants are usually made for specific purposes.

LEVY LIMIT: The amount of dollars a Town can raise by taxation under Proposition 2½.

LINE ITEM BUDGET: A format of budgeting, which organizes costs by type of expenditure - such as expenses, equipment and salaries.

OVERLAY: The overlay is the amount raised by the Assessors to be used for potential abatement of property taxes. The Overlay Surplus is the portion of each year’s overlay account no longer required to cover property tax abatements.

PROPERTY TAX LEVY: The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed “per thousand dollars” of assessed valuation.

RESERVE FUND: Money set aside by Town Meeting to be allocated by the Advisory Committee for extraordinary and unforeseen expenditures.

REVOLVING FUND (Ch. 44, Sec 53E ½): A Town may annually authorize the use of a revolving fund by separately accounting for the receipts received from a particular service or program and may expend from the revolving fund to provide such service or program without appropriation.

STABILIZATION FUND: A special account, which is invested until used and can only be utilized by Town Meeting appropriation.

**TOWN OF SCITUATE
SPECIAL TOWN MEETING
APRIL 9, 2013
WARRANT**

COMMONWEALTH OF MASSACHUSETTS, PLYMOUTH SS

To either of the constables of the Town of Scituate, in said County

GREETINGS: In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town qualified to vote in Elections and Town Affairs therein, to meet at the Scituate High School Gymnasium, 606 Chief Justice Cushing Highway on

TUESDAY, THE NINTH DAY OF APRIL 2013 NEXT

At seven o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. Special Election Costs for United States Senator

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$15,400.00, or a greater or lesser sum, for the purpose of paying for the Special Election for United States Senator, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: The appointment of Senator Kerry as Secretary of State has resulted in the need to fill his U.S. Senate seat. The Commonwealth is allowing communities to combine this election with the annual town election. While there is some efficiency to combining the elections, the town will still incur an additional cost of \$15,400.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 2. Fiscal Year 2013 Public Safety Overtime Costs

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$100,000.00, or a greater or lesser sum, for the purpose of paying increased costs of fire and police overtime for Fiscal Year 2013, or take any other action relative thereto.

Sponsored: by Board of Selectmen

Comments: The public safety response to Hurricane Sandy in October, the November Nor'easter, Storm Nemo and Storm Saturn has resulted in additional demands on fire overtime. These are related to increased costs and additional funding for general call overtime as a result of an increased incident of injuries, a retirement, and costs associated with rolling the EMT stipend into the base salary of firefighters. The 2012 override provided for an additional \$50,000 per year in fire overtime, however due to the items above, these costs have exceeded this appropriation. Below is a three year history of fire overtime:

FY10: \$486,794

FY11: \$498,228

FY12: \$560,830

FY13: \$385,576 (YTD; thru payroll w/e 12/27)

In addition, the Police Department has been affected by two long-term officers out, one on maternity leave and a vacancy in the department requiring backfilling and overtime.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 3. School Security

To see if the Town will vote to transfer from available funds in the Treasury, the sum of \$245,000.00, or a great or lesser sum, for the purpose of completing security measures in the Scituate Public Schools pursuant to Article 3B of the 2011 annual town meeting warrant, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: This article would fund the remaining costs of implementing school security measures for the school district. Originally, this project was proposed as \$300,000 for three years (\$900,000), and then subsequently increased for a total cost of \$1,048,000.

\$300,000 was funded in FY 12 and no funding was allocated in FY 13 because initial implementation had not begun. The remaining funds were to be allocated in FY 14 and FY 15, however given the recent tragic events in Newtown, CT, the School Committee decided to move up the implementation schedule.

As a result, an additional \$243,000 is recommended to be funded from Free Cash in FY 13 and the final \$150,000 in FY 14 for a total project cost of \$695,000. This schedule has reduced the overall cost, leading to a significant savings of \$353,000.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 4. Equipment Acquisition – Widow’s Walk Gold Course

To see if the Town will vote to transfer from Retained Earnings in the Golf Enterprise Fund the sum of \$35,100.00, or a greater or lesser sum, for the purpose of acquiring a mower for Widow’s Walk Golf Course, or take any other action relative thereto

Sponsored by: Board of Selectmen

Comments: Capital purchases for the golf course have been delayed and closely monitored as we look to strengthen the revenues and retained earnings of this enterprise fund. There’s an urgent need for a specialized mower required at the beginning of the golf season, and it will be paid from available funds in Retained Earnings. The cost is \$35,100.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 5. Transfer of Town Property for Public Safety Purposes

To see if the Town will vote to transfer to the care, custody, management and control of the Board Selectmen, from the School Committee , a parcel of land consisting of six acres more or less being a portion of Lot 1A on Assessor’s Map 19 shown on a plan entitled “Division of Ellis Property December 1969” on file in the Town Hall at the Department of Public Works office, being a portion of the premises conveyed to the Town of Scituate by Henry W. Keyes, Trustee, under the will of J. Bailey Ellis, by deed dated June 12, 1969 and recorded at the Plymouth Registry of Deeds Book 3528, Page 768, for the purpose of constructing a public safety complex, provided however, that should such complex not commence within three years from the effective date of the transfer, said portion will revert to the care, custody and management of the School Committee, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: This article will transfer six acres of a portion of the land known as the Ellis Estate off of Route 3A that is currently deeded to the School Committee according to the deed mentioned above. Transfer of the land has been endorsed by the School Committee pending any reply from the MSBA that the acreage would need to be used for the construction of a new middle school. Intended use of this parcel is for the construction of a town Public Safety Complex to enhance our police, fire and rescue operations within town.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 6. Fiscal 2013 Storm Emergency and Mitigation Costs

To see if the Town will vote to approve a sum of money to cover costs associated with unprecedented weather events in the Town during Fiscal Year 2013, including but not limited to Hurricane Sandy, the October 2012 Nor'Easter, Storm Nemo and Storm Saturn, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: This article is requested in order to fund the costs incurred as a result of a number of recent large storms. These storms resulted in additional fire, police, DPW and other staff required to both rescue and keep residents safe as well as clean up the effect these storms had on our town. This sum of money is in the process of being finalized as assistance might be provided from FEMA/MEMA in order to help offset the cost.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

And you are further directed to serve this warrant by posting up attested copies thereof, one at each of the Post Offices in said Town and one at the Town Hall, thirty days at least before the time of holding said meeting.

Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of the meeting as aforesaid.

Given under our hands this 12th day of March, in the year two thousand and thirteen.

Joseph P. Norton, Chairman

Anthony V. Vegnani, Vice-Chairman

Shawn Harris, Clerk

Richard W. Murray, Member

John F. Danehey, Member

**BOARD OF SELECTMEN
TOWN OF SCITUATE**

**TOWN OF SCITUATE
ANNUAL TOWN MEETING
APRIL 9, 2013
WARRANT**

COMMONWEALTH OF MASSACHUSETTS, PLYMOUTH SS

To either of the constables of the Town of Scituate, in said County

GREETINGS: In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town qualified to vote in Elections and Town Affairs therein, to meet at the Scituate High School Gymnasium, 606 Chief Justice Cushing Highway on

TUESDAY, THE NINTH DAY OF APRIL 2013 NEXT

At seven o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. Compensation of Elected Officials

To see if the Town will vote to establish the salaries and compensation of all elected Town officials as follows for a sum totaling \$68,177.00, or a greater or lesser sum, or take any other action relative thereto:

SELECTMEN:	Chairman & Legitimate Expenses	\$ 1,500.00
SELECTMEN:	Members & Legitimate Expenses	\$ 2,000.00
(4 @ \$500)		
ASSESSORS:	Chairman & Legitimate Expenses	\$ 1,200.00
ASSESSORS:	Members & Legitimate Expenses	\$ 800.00
	(2 @ \$400)	
TOWN CLERK:	Personal Services	\$62,677.00

Sponsored by: Board of Selectmen

Comments: This is an annual warrant article, and requires town meeting approval of Selectmen and Town Clerk salaries and compensation. There are no significant changes from the prior year.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 2. Revolving Funds

To see if the Town will vote to reauthorize the following revolving accounts pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, which shall be kept separate and apart from other monies by the Treasurer, and in which shall be deposited receipts received that may be spent only from those sources identified below under “Source of Funds” without further appropriation during Fiscal Year 2014 and as identified below under “Use of Funds,” and shall be expended under the direction of those so indicated. Said annual amount expended from each revolving account shall not exceed the amount indicated below under “Annual Expenditure.”

Source of Funds	Use of Funds	Expended Under Direction of:	Annual Expenditure
Senior Center Programming Fees	Senior programs and trips	Director, COA	\$ 35,000
Planning Board Application Fees	Postage, advertising and other administrative expenses	Planning Director	\$ 50,000
Food Establishment Inspection Fees	Inspection of food establishments	Director of the Board of Health	\$ 18,000
School Bus Transportation Fees	Transportation of Students	School Superintendent	\$ 300,000
Beach Sticker Fees	Beach operations maintenance & capital	Recreation Director	\$ 290,000
Flu Clinic Fees	Flu Vaccine	Town Nurse	\$ 1,000
Wind Turbine Revenues	Subsidizing of Town electricity costs	DPW Supt.	\$ 250,000
Maintenance of Private Ways	Private Way Maintenance	Highway/Grounds Superintendent	\$ 15,000
Solar Array Revenues	Subsidizing of Town electricity costs	Town Administrator	\$ 250,000

or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: This is an annual article. Revolving Funds are to be reauthorized each year in accordance with Massachusetts General Laws. The limit indicated is the maximum amount that can be spent unless the Selectmen vote otherwise.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 3. Capital Improvement Plan

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury, the following sums of money totaling \$2,144,750.00, or any greater or lesser sums as may be necessary, for the purpose of funding the costs of the Fiscal Year 2014 Capital Improvement Plan submitted in accordance with Section 6-6 of the Scituate Town Charter and outlined as follows, or take any other action relative thereto:

Item	Department	Amount
A. Fire Apparatus	Capital Stabilization	\$375,000
B. School Wide Security	School Department	\$150,000
C. Replacement of Doors	Facilities/School Department s	\$ 60,000
D. School Technology	School Department	\$150,000
E. Voting Machines	Town Clerk	\$ 35,000
F. GIS Conversion	Information Technology	\$ 58,750
G. Foreshore Protection	Capital Stabilization	\$129,000
H. MS4 Compliance	DPW-Engineering	\$ 50,000
I. Road Improvement Program	DPW-Highway	\$400,000
J. Rebuild International Truck #17	DPW	\$ 45,000
K. Capital Stabilization	Capital Stabilization	\$100,000
L. Cleaning/Lining of Pipes & Hydrant Replacement Program	Water Department	\$400,000
M. Shelter for Jet Vac Truck	Sewer	\$ 25,000
N. Cole Parkway Marina/Pile Sys.	Waterways	\$ 50,000
O. Harbor Wireless	Waterways	\$ 50,000
P. Video Surveillance	Waterways	\$ 32,000
Q. Harbormaster Bldg. Repairs	Waterways	\$ 35,000

*Sponsored by: Board of Selectmen
Capital Planning Committee*

Comments: The Capital Improvement Plan is a multi-year fiscal planning process that identifies long-term improvements to the Town's infrastructure and facilities. According to Section 6-6 of our Town Charter, the program shall consist of expenditures for at least the next five fiscal years. A capital project is defined as a major, non-routine expenditure for new construction, major equipment purchase or improvements to existing buildings, facilities, land or infrastructure with an estimated useful life of five years or more and a cost of \$25,000.00 or more. This years initial submissions from all departments totaled \$70,348.785.00. The capital plan is re-visited yearly and adjustments are made according to changing priorities. The Capital Planning Committee conducted individual meetings with all departments to ensure priorities and needs are being met resulting in the final recommendation of the projects above. A combination of funding is requested to fund the CIP for FY14 through borrowing, Free Cash, and revenue from Retained Earnings from our Enterprise Accounts as outlined below. A concerted effort is being made to pay for as much as possible from available funds within the General Fund (Free Cash).

<u>Project</u>	<u>Capital Request</u>	<u>Funding Source & Comment</u>
<u>FIRE DEPARTMENT</u>		
A. Fire Apparatus	\$ 375,000 Comments:	Free Cash This is a transfer of funds into the Capital Stabilization Fund as a means to build funds for the purchase of fire truck to replace our 27 year old Ladder Truck. A subcommittee has been created to evaluate options and additional funds will be required once the final model is determined. Costs for a replacement are estimated as high as \$860k.
<u>SCHOOL DEPARTMENT</u>		
B. School Wide Security	\$ 150,000 Comments:	Debt Borrowing Final installment amount requested over a three year period to complete the installation of a school wide security system for all public school buildings. These funds will complete the project in STM Article 3 and is one year ahead of schedule saving the town approximately \$300k in costs.
C. Replacement of Gates Doors	\$ 60,000 Comments:	Free Cash Scituate Fire department has identified doors that need replacing at Gates to provide safety, and meet building codes. Stairwell doors and the cafeteria doors will be completed with these funds.
D. School Technology Plan	\$ 150,000 Comments	Debt Borrowing Second installment of a four year plan to bring technology standards within the school system in line with current instructional needs including software upgrades, workstations and infrastructure.

TOWN HALL

E. Voting Machines

\$ 35,000 **Free Cash**

Comments: Funds to be transferred into our Capital Stabilization fund as a placeholder to replace 7 current voting machines that are in need of replacement. Current State standards have not been identified due to many of the current models being obsolete and no longer available.

F. GIS Conversion

\$ 58,700 **Free Cash**

Comments: A capital commitment to upgrade the Geographic Information Systems (GIS) will assist in permitting and development and the downloading of data by inspection staff while in the field.

DPW

G. Foreshore Protection

\$129,000 **Free Cash**

Comments: Transfer of monies into the Capital Stabilization fund to support the need and continued investment into Scituate's foreshore protection. There is an estimated \$35,000,000.00 in identified repairs along our shores that are needed. This amount will be added to the \$200,000.00 annual commitment from our operating line.

H. MS4 Compliance

\$50,000 **Free Cash**

Comments: An EPA unfunded mandate that requires municipalities to follow more stringent guidelines in dealing with drainage systems. Compliance is required as a part of our National Pollution Discharge Elimination System permit. It is a plan that includes mapping and sampling of discharge points throughout Scituate.

I. Road Improvement Program

\$400,000 **Debt Borrowing**

Comments: Additional funds to supplement the Chapter 90 funds received from the state to continue an aggressive plan to repair the 109 miles of roads throughout town. The focus will remain on improving main and connector roads such as Common Street & Lane from First Parish to Stockbridge Rd., Cedar Street, Summer Street, Hazel Ave., Ocean Drive (Humarock) to name a few.

J. Rebuild International Truck #17 \$45,000 **Free Cash**

Comments: Rebuild 1992 International truck that has 188,000 miles recorded. Repairs to body, and electrical components of the cab. Repairs are needed to pass inspection. Full replacement cost would be over \$170,000.00

K. Capital Stabilization Fund Transfer \$100,000 **Taxation**

Comments: Transfer of free cash into Capital Stabilization fund formed at STM 2012 creating a funding source for future capital projects to reduce impact on town debt and provide a resource for emergency capital needs.

WATER DEPARTMENT \$400,000 **Water Enterprise Debt**

L. Cleaning and Lining of Pipes and Hydrant Replacement

Comments: Annual investment in the replacement of 24 miles of rusty old water pipes throughout town. Replacing, or cleaning, and lining the mains will eliminate water problems for residents. This program is funded by the water rates paid by taxpayers.

M. Shelter for Vet Track Truck

\$25,000

Sewer Retained Earnings

Comments: Building of shelter to protect the town's vacuum/jetting truck used to clear clogged water mains. Protecting the truck from weather elements will extend the use/life of the vehicle.

WATERWAYS

N. Cole Parkway Marina Pile System

\$50,000

Waterways Enterprise Retained Earnings

Comments: Replacement of current granite block anchoring system at Cole Parkway Marina with a pile support systems. The area around Cole Parkway Marina has not been dredged in many years and shoaling is beginning to impact some of the current slips. Dredging will be done prior to installing pilings.

O. Harbor Wireless

\$50,000

Waterways Retained Earnings

Comments: Funding will be from Waterways retained earnings. A grant has been submitted to help off set the full costs of constructing an outdoor wireless network to promoting safety and tourism in Scituate Harbor. It will provide additional access to emergency responders while in the harbor area, as well as provide additional resources to visitors enhancing their experience and assisting local businesses.

P. Video Surveillance System

\$32,000

Waterways Retained Earnings

Comments: Install video surveillance to include mounting of cameras at town pier, Maritime Center, Harbormasters office, training and wire installation to provide enhanced security monitoring criminal activity.

Q. Building Repairs – Harbormaster

\$35,000

Waterways Retained Earnings

Comments: Repair of roof, replace doors, windows, shingles, and repair heating and insulation for his 29-year-old building.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (6-0) vote in support of this article.

ARTICLE 4. Fiscal Year 2014 Operating Budget

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, the sum of \$60,128,992.00, or a greater or lesser sum, for the purpose of funding personal services and expenses for Town operations as may be necessary for the ensuing Fiscal Year commencing July 1, 2013, or take any other action relative thereto.

Article 4

Fiscal Year 2014 Operating Budget

Account		FY 2013 Appropriated	FY2014 Selectmen	FY2014 Advisory	% to Total
122 Board of Selectmen					
510	Personal Services	72,221	72,274	72,274	
520	Purchase of Services	11,285	10,985	10,985	
530	Town Counsel	130,000	147,000	147,000	
540	Materials & Supplies	1,560	1,575	1,575	
		\$ 215,066	\$ 231,834	\$ 231,834	0.39%
123 Town Administrator					
510	Personal Services	211,252	225,806	225,806	
520	Purchase of Services	37,550	53,480	53,480	
532	Labor Counsel	160,000	172,500	172,500	
540	Materials & Supplies	1,200	1,000	1,000	
599	Salary Adjustments	10,000	10,000	10,000	
		\$ 420,002	\$ 462,786	\$ 462,786	0.77%
131 Advisory Committee					
510	Personal Services	1,650	1,925	1,925	
520	Purchase of Services	350	250	250	
540	Materials & Supplies	3,800	4,700	4,700	
		\$ 5,800	\$ 6,875	\$ 6,875	0.01%
132 Reserve Fund					
570	Transfers	\$ 90,000	\$ 90,000	\$ 90,000	0.15%
135 Town Accountant					
510	Personal Services	172,234	172,304	172,304	
520	Purchase of Services	55,415	53,215	53,215	
540	Materials & Supplies	1,800	1,600	1,600	
580	Capital Outlay	-	-	-	
		\$ 229,449	\$ 227,119	\$ 227,119	0.38%
141 Assessors					
510	Personal Services	185,315	183,416	183,416	
520	Purchase of Services	2,955	2,955	2,955	
540	Materials & Supplies	850	600	600	
		\$ 189,120	\$ 186,971	\$ 186,971	0.31%
145 Treasurer/Collector					
510	Personal Services	253,017	244,614	244,614	
520	Purchase of Services	39,075	38,175	38,175	

540	Materials & Supplies	2,800	2,300	2,300	
580	Capital Outlay	500	2,000	2,000	
		\$ 295,392	\$ 287,089	\$ 287,089	0.48%
149	Administration				
510	Personal Services	15,871	5,833	5,833	
520	Purchase of Services	68,750	90,500	90,500	
540	Materials & Supplies	4,400	4,000	4,000	
		\$ 89,021	\$ 100,333	\$ 100,333	0.17%
155	Information Technology				
510	Personal Services	86,562	86,561	86,561	
520	Purchase of Services	130,820	170,025	170,025	
540	Materials & Supplies	1,200	800	800	
510	Capital Outlay	23,100	11,300	11,300	
		\$ 241,682	\$ 268,686	\$ 268,686	0.45%
158	Tax Foreclosures				
521	Tax Foreclosures	\$ 39,000	\$ 39,000	\$ 39,000	0.06%
159	Cable TV				
510	Personal Services		79,000	79,000	
520	Purchase of Services	74,322	5,800	5,800	
540	Materials & Supplies		2,850	2,850	
580	Capital Outlay		9,500	9,500	
		\$ 74,322	\$ 97,150	\$ 97,150	0.16%
161	Town Clerk				
510	Personal Services	145,552	136,700	136,700	
520	Purchase of Services	30,070	25,650	25,650	
540	Materials & Supplies	3,875	3,100	3,100	
		\$ 179,497	\$ 165,450	\$ 165,450	0.28%
171	Conservation				
510	Personal Services	85,814	103,252	103,252	
520	Purchase of Services	29,523	12,010	12,010	
540	Materials & Supplies	950	950	950	
		\$ 116,287	\$ 116,212	\$ 116,212	0.19%
175	Planning Board				
510	Personal Services	113,986	114,938	114,938	
520	Purchase of Services	4,565	7,630	7,630	
540	Materials & Supplies	700	700	700	
580	Capital Outlay	-			
		\$ 119,251	\$ 123,268	\$ 123,268	0.21%
176	Zoning Board of Appeals				
510	Personal Services	23,341	24,712	24,712	
520	Purchase of Services	1,425	1,500	1,500	
540	Materials & Supplies	525	500	500	
		\$ 25,291	\$ 26,712	\$ 26,712	0.04%
182	Economic Development Commission				
520	Purchase of Services	\$ -	\$ 20,750	\$ 20,750	0.03%

192 Property/Liability Insurance					
570 Other Charges & Expenses	\$	495,000	\$	430,000	\$ 430,000 0.72%
Total General Government	\$	2,824,180	\$	2,880,235	\$ 2,880,235 4.79%
210 Police					
510 Personal Services		3,116,520		3,140,287	3,140,287
520 Purchase of Services		130,450		115,140	115,140
540 Materials & Supplies		115,738		138,025	138,025
580 Capital Outlay		75,000		120,000	120,000
	\$	3,437,708	\$	3,513,452	\$ 3,513,452 5.84%
220 Fire					
510 Personal Services		3,712,782		3,955,966	3,955,966
520 Purchase of Services		98,850		96,400	96,400
540 Materials & Supplies		213,300		215,750	215,750
580 Capital Outlay		14,500		5,000	5,000
	\$	4,039,432	\$	4,273,116	\$ 4,273,116 7.11%
241 Inspections					
510 Personal Services		204,718		216,689	216,689
520 Purchase of Services		10,050		9,550	9,550
540 Materials & Supplies		2,820		3,120	3,120
	\$	217,588	\$	229,359	\$ 229,359 0.38%
295 Shellfish					
510 Personal Services		10,234		10,500	10,500
520 Purchase of Services		705		705	705
540 Materials & Supplies		400		400	400
580 Capital Outlay		450		450	450
	\$	11,789	\$	12,055	\$ 12,055 0.02%
Total Public Safety	\$	7,706,517	\$	8,027,982	\$ 8,027,982 13.35%
300 School Committee					
505 Expenses	\$	30,144,286	\$	31,419,352	\$ 31,419,352 52.25%
310 South Shore Regional School					
560 Intergovernmental	\$	510,381	\$	468,127	\$ 468,127 0.78%
Total Schools	\$	30,654,667	\$	31,887,479	\$ 31,887,479 53.03%
400 Public Works					
510 Personal Services		1,509,959		1,375,736	1,375,736
520 Purchase of Services		545,250		465,015	465,015
540 Materials & Supplies		305,340		295,650	295,650
580 Capital Outlay		557,900		474,600	474,600
	\$	2,918,449	\$	2,611,001	\$ 2,611,001 4.34%

410 Facilities					
510	Personal Services	-	170,422	170,422	
520	Purchase of Services	-	104,000	104,000	
540	Materials & Supplies	-	6,500	6,500	
580	Capital Outlay	-	100,000	100,000	
		\$ -	\$ 380,922	\$ 380,922	0.63%
423 Snow & Ice					
510	Personal Services	70,000	75,000	75,000	
520	Purchase of Services	192,000	202,750	202,750	
540	Materials & Supplies	192,075	190,250	190,250	
580	Capital Outlay	35,925	22,000	22,000	
		\$ 490,000	\$ 490,000	\$ 490,000	0.81%
424 Street Lights & Beacons					
520	Purchase of Services	\$ 180,000	\$ 190,000	\$ 190,000	0.32%
Total Public Works		\$ 3,588,449	\$ 3,671,923	\$ 3,671,923	6.11%
510 Board of Health					
510	Personal Services	138,383	138,533	138,533	
520	Purchase of Services	5,105	6,030	6,030	
540	Materials & Supplies	7,200	2,100	2,100	
580	Capital Outlay	200	1,000	1,000	
		\$ 150,888	\$ 147,663	\$ 147,663	0.25%
541 Council on Aging					
510	Personal Services	198,168	248,429	248,429	
520	Purchase of Services	42,000	40,200	40,200	
540	Materials & Supplies	9,000	9,100	9,100	
580	Capital Outlay	-	-	-	
		\$ 249,168	\$ 297,729	\$ 297,729	0.50%
543 Veterans' Benefits/Services					
510	Personal Services	43,313	65,690	65,690	
520	Purchase of Services	98,257	154,100	154,100	
540	Materials & Supplies	200	1,300	1,300	
		\$ 141,770	\$ 221,090	\$ 221,090	0.37%
549 Commission on Disabilities					
520	Purchase of Services	2,825	4,750	4,750	
540	Materials & Supplies	2,250	250	250	
		\$ 5,075	\$ 5,000	\$ 5,000	0.01%
Total Human Services		\$ 546,901	\$ 671,482	\$ 671,482	1.12%
610 Library					
510	Personal Services	716,036	724,590	724,590	
520	Purchase of Services	90,343	91,266	91,266	
540	Materials & Supplies	134,911	135,600	135,600	

580	Capital Outlay	5,000	5,000	5,000	
		\$ 946,290	\$ 956,456	\$ 956,456	1.59%
630	Recreation				
510	Personal Services	122,765	123,571	123,571	
520	Purchase of Services	1,525	1,425	1,425	
540	Materials & Supplies	675	650	650	
580	Capital Outlay	-	-	-	
		\$ 124,965	\$ 125,646	\$ 125,646	0.21%
650	Beautification				
520	Purchase of Services	9,035	-	-	
540	Materials & Supplies	11,465	19,500	19,500	
		\$ 20,500	\$ 19,500	\$ 19,500	0.03%
691	Historical Buildings				
520	Purchase of Services	\$ 10,350	\$ 10,350	\$ 10,350	0.02%
Total Recreation & Resources		\$ 1,102,105	\$ 1,111,952	\$ 1,111,952	1.85%
720	Debt & Interest				
590	Debt Service	\$ 2,047,600	\$ 2,362,632	\$ 2,362,632	3.93%
Total Debt Services		\$ 2,047,600	\$ 2,362,632	\$ 2,362,632	3.93%
910	Non-Contributory Pensions				
512	Other Personal Services	\$ 62,979	\$ 62,979	\$ 62,979	0.10%
911	Plymouth County Retirement				
512	Other Personal Services	\$ 3,444,211	\$ 3,656,599	\$ 3,656,599	6.08%
912	Workers' Compensation				
515	Employee Benefits	\$ 257,161	\$ 257,000	\$ 257,000	0.43%
913	Unemployment Insurance				
515	Employee Benefits	\$ 100,000	\$ 64,000	\$ 64,000	0.11%
914	Contributory Group Insurance				
515	Employee Benefits	\$ 5,508,907	\$ 4,900,000	\$ 4,900,000	8.15%
916	Federal Taxes				
515	Employee Benefits	\$ 528,423	\$ 574,729	\$ 574,729	0.96%
Total Employee Benefits		\$ 9,901,681	\$ 9,515,307	\$ 9,515,307	15.82%
Total General Fund		\$ 58,372,100	\$60,128,992	\$60,128,992	100.00%

Sponsored By: Board of Selectmen

Comments: During First Quarter FY'13, the Advisory Committee conducted a thorough review of each department within the town's operating budget. These included the following areas:

- General Government (17 areas), Public Safety (4), Schools (2), Public Works (4),
- Human Services (4), Recreation/Resources (4), Benefits (6), and the Debt Budget

In addition, the Committee reviewed the town's 5 Enterprise Funds (Water, Sewer, Waterways, Transfer Station, and Widows Walk).

The process included the evaluation of each department's mission, its objectives, and upcoming goals that support the entire community. Following this, we reviewed the departments proposed expenditures at the line item level. Specifically, the costs for personnel services, purchasing, supplies, and capital (if required). Where possible, the departments benchmarked their expenses against similar communities and provided the Committee with supporting rationale for increases/decreases.

Despite a sound and balanced operational budget, challenges still exist for our community. The Town's challenge is to continue providing quality educational and municipal services, in combination with current capital needs (i.e. storm-related expenses, seawalls, roads, water system, etc), and proposed future capital projects/proposals (i.e. Master Plan), at a time when future State Aid is slightly down, and some operational costs are forecast to increase (i.e. OPEB & Pension). These are significant, and not unique to Scituate, and we must address them as best we can.

The main financial messages of the FY14 operational budget are as follows:

- Use of 2.5% levy limit, slight decrease in New Growth, flat on Local Receipts
- Based on indications from the State, planning a slight reduction in Ch70/State Aid funds.
- Significant decrease in group health insurance costs.
- Increase in debt service. Increase in rating (S&P AA+)
- Expenses dedicated to Capital projects and improvement
- Costs increases for necessary for Public Safety & Veterans services.
- OPEB and Pension increases this, and next year.
- Budget increase of 3% on year over year basis. (See Appendix)
- No Free Cash or Stabilization is used to support the operational budget.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 5. FY 15 Pension Assessment Offset

To see if the Town will vote to raise and appropriate the sum of \$75,000.00, or a greater or lesser sum, for the purpose of offsetting Fiscal Year 2015 cost increases to the Town's Plymouth County Retirement Assessment, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This article allocates \$75,000 to the Stabilization Fund to offset some of the anticipated substantial increase in the FY 15 Plymouth County Retirement Assessment. With retirement plan beneficiaries living longer, mortality rates need to be factored into the assessment for next year and we have been advised the increase could be as much as 20% which will equate to several hundred thousand dollars. This allocation will help offset the total impact of the Town's Plymouth County Retirement obligation in FY 2015.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 6. Waterways Enterprise Fund

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, the sum of \$938,069.00, or a greater or lesser sum, for the purpose of funding the Waterways Enterprise Fund for the ensuing fiscal year commencing July 1, 2013, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: The Waterways Enterprise Fund was established in 1995 as a separate account pursuant to Chapter 44, Section 53F ½ of Mass General Laws. The Town Harbormaster is the managing authority over Scituate Waterways, and the administration of this Fund. The Fund expenses cover the Harbormaster's office, Scituate's Harbor facilities, Cole Parkway Marina, Scituate Marine Park, and the Town Pier. The revenue to support the Harbormaster's operation is primarily generated from the fees and charges paid by users of the Harbor facilities. For Fiscal Year 2014, the estimated revenue is projected to be \$1,031,533. Expenditures to cover the cost of operation are estimated at \$1,021,193, resulting in an increase of \$10,340. There were no significant operational changes from FY 13. A capital project to rehabilitate the Town Pier, funded by the Seaport Advisory Council is underway and slated for completion in June, 2013. Clam re-seeding will continue into FY2014 and the use of a new Pump-Out boat will be put into service. Balance after town meeting in retained earnings is \$636,314.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 7. Golf Course Enterprise Fund

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$1,230,356.00, or a greater or lesser sum, for the purpose of funding the Widow's Walk Golf Course for the ensuing fiscal year commencing July 1, 2013, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: Similar to years past, the FY14 Widow Walk enterprise fund budget will closely match revenues to expenses. Continued incentives & programs offered by the course allow the course to remain slightly profitable, with an estimated surplus of \$8,036.

It's important to note that debt service represents a significant portion of the total expenses, and will end in FY2017. That will dramatically change and improve the fiscal outlook for the course. The Unappropriated Retained Earnings at 2013 yearend was approximately \$83,339.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 8. Wastewater Enterprise Fund

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$ 3,330,610.00, or a greater or lesser sum, for the purpose of funding Wastewater Treatment Plant operations and expenses, for the ensuing fiscal year commencing July 1, 2013, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: Approximately one third of Scituate homes are connected to the Town's sewer collection and treatment system. The mission of the Sewer Division is to "ensure the proper collection and treatment of wastewater in an environmental sound and cost effective manner, and to expand the capacity of the system to additional Scituate residents by eliminating ground water infiltration." The Division is continuing work called I & I Elimination" to reduce sources of ground water leaking into sewer lines. The least expensive source of new sewer treatment capacity is the elimination of this problem.

The expansion of the sewer to Misquashicut area is almost complete. This project will connect 300 additional customers to the system and is expected to be in full operation by this May.

The Wastewater Treatment Plant is operated under the direct supervision of the Sewer Division Supervisor Mr. Robert Rowland and overall direction of Mr. Al Bangert the DPW Director.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 9. Transfer Station Enterprise Fund

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$1,169,026.00, or a greater or lesser sum, for the purpose of funding the Landfill and Transfer Station operations and expenses for the ensuing fiscal year commencing July 1, 2013, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: The Transfer Station offers residents of Scituate a safe and clean location to dispose of household waste and recyclable materials on a fee based scale. Most materials from construction debris to mattresses can be taken and disposed of there. The stakeholders are greeted by one foreman, two operators and a gate operator on a typical day. The Transfer Station is an Enterprise Fund that is funded by the bag fees and sticker fees. The costs of the blue bags reflect the costs of disposal and shipping to SEMASS. The Town is able to offset the costs of the trash disposal by recycling and selling these materials at market rates to a handler.

The Transfer Station is operated under the direct supervision of the DPW Engineering Supervisor Mr. Kevin Cafferty and overall direction of Mr. Al Bangert the DPW Director.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 10. Water Enterprise Fund

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, the sum of \$2,548,418.00, or a greater or lesser sum, for the purpose of funding Water Division operations and expenses for the ensuing fiscal year commencing July 1, 2013, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: The Water Division is responsible for the operation and maintenance of six water wells, the Water Treatment Plant and two water storage tanks. The twelve employees perform daily services to our 8,000 customers. The mission of the Water Division is to provide safe, sanitary drinking water in sufficient quantities and pressure to meet the personal, commercial and firefighting needs of the community at reasonable and sustainable rates.

The continued work to clean and replace old cast iron pipes that were installed in the early 1900's and the installation of generators to all the ground water sources in the event of power failures are in progress. We continue working with the Water Resource Committee on new water related issues.

The Water Treatment Plant is operated under the direct supervision of the DPW Water Division Supervisor Mr. James DeBarros and overall direction of Mr. Al Bangert, the DPW Director.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 11. Stabilization Fund

To see if the Town will vote to raise and appropriate the difference between the levy net and the levy limit to the Stabilization Fund, in accordance with Massachusetts General Laws, Chapter 40, Section 5B, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This is the Town's "rainy day" fund.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 12. Community Preservation

To see if the Town will vote to hear and act on recommendations from the Community Preservation Committee (the "CPC") on the Fiscal Year 2014 Community Preservation budget and pursuant to Massachusetts General Laws, Chapter 44B (the "Act") to appropriate and/or reserve the sums of money as indicated below (i) to meet the administrative expenses and all other necessary and proper expenses of the CPC for Fiscal Year 2014; (ii) for the acquisition, creation, and preservation of open space; (iii) for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; (iv) for acquisition, preservation, rehabilitation, and restoration of historic resources; and (v) for the creation, acquisition, preservation and support of community housing. Appropriations for the items below are to be expended first from any existing reserves for the purposes of such item, then appropriated from Community Preservation FY 2014 estimated revenues, with any excess to be appropriated from Community Preservation unreserved funds. All such sums appropriated are further to be expended subject to all of the terms and conditions of the applications regarding such projects filed with the CPC and the votes of the CPC regarding approval of such items.

1. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for the creation and support of Community Housing consistent with the Act;
2. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for acquisition and preservation of Historic Resources consistent with the Act;
3. \$125,000 from Community Preservation FY 2014 estimated revenues, to be reserved for acquisition and preservation of Open Space consistent with the Act;
4. \$ 62,500 from Community Preservation FY 2014 estimated revenues, for
 Administrative Expense of the Community Preservation Committee;

5. \$500,000 for Land for Recreational Use – Country Way Multi-Use Trail;

As recommended by the Sidewalk Study, a multi-use trail along Country Way from First Parish Road to Greenbush Village is proposed in two phases to improve pedestrian and bicycle safety. Phase One, between First Parish Road and Hughey Road, will provide access for those traveling between Gates, the High School, the library, Central Park fields, Cudworth field, and various historical properties. This trail will be constructed using the same materials and techniques that were used for the new Stockbridge Road walk-way – granite curbing, 6-foot asphalt surface, ADA-accessible. \$500,000 in CPA funding has been voted by the committee for phase I of this project for this fiscal year. This project qualifies for CPA funding by creating and adapting land for passive recreational use.

6. \$ 4,000 for Historic Resources – Preservation of Union Chapel;

The Union Mission Chapel was built in 1885 by the people living in the Sherman's Corner section of Scituate. The dedication service was held on October 22, 1885 with about 175 people attending. Various people led the spiritual life here, each putting their own unique mark on the chapel. As it was from the beginning, Union Mission Chapel is still ecumenical. The chapel, with its original benches and oil lamps, retains the intimate atmosphere and sense of history in early Scituate. Currently, the building holds non-sectarian services for people from Scituate, Marshfield, and Norwell. \$4000 is requested for the purchase and installation of 6 large and 4 smaller storm windows to protect and preserve the antique glass and windows of this historic chapel. This project qualifies for CPA funding by providing protection and preservation of a historic building.

7. \$ 4,100 for Historic Resources – Restoration of Gravestones;

The Scituate CPC voted to recommend \$4,100 for the restoration of the gravesites of the Bates Family at Union Cemetery. This restoration coincides with the two hundredth anniversary of Rebecca & Abigail Bates service to the town and country during the War of 1812. The family gravestones are in disrepair and this project seeks to remedy that condition. The Scituate Historical Commission warrants these gravesites to be of historical significance. The project qualifies for CPC funding as it is associated with people significant in the history of Scituate.

8. \$16,000 for Historic Resources – Restoration of Lawson Tower;

The Scituate CPC voted to recommend funding \$16,000 to repair finials and windows in the upper portions of Lawson Tower. The repairs requested will reduce the risk of major expense to Lawson Tower in the future. Lawson Tower is among the most visited sites in Scituate and this restoration work is important to its integrity. The Scituate Historical Commission warrants that the structure is of historical significance. The project qualifies for CPC funding by providing for preservation of a historically significant structure.

9. \$ 2,700 for Historic Resources – Restoration of Lighthouse Journal;

The Scituate CPC voted to recommend \$2,700 for the restoration of two Light keeper journals recently donated to the Scituate Historical Society. Additionally, the Scituate Historical Society will contribute \$300 toward the total cost of \$3,000. These journals were kept by the Light keeper John Francis Cushman and were recently donated to the Scituate Historical Society. They are in fragile condition and will offer a great deal of history from the years 1905 to 1924. The Scituate Historical Commission has deemed the journals to be historically significant. The project qualifies for CPC funding by providing for preservation of a historically significant artifact.

10. \$ 31,500 for Historic Resources – Little Red Schoolhouse Roof;

The Scituate CPC voted to recommend \$31,500 for the reroofing of the Little Red Schoolhouse and the construction of a widow's walk which replicates the original structure. Additionally, the Scituate Historical Society will contribute \$3,500 toward the total cost of \$35,000. This project includes a new roof which has begun to fail as well as construction of a widow's walk designed to replicate the original structure. This project completes restoration of the structure, the interior of which has previously been completed. The Little Red Schoolhouse is regularly visited by both scholars and residents and used by other town boards and the school department. The Scituate Historical Commission warrants that the structure is of historical significance. The project qualifies for CPC funding by providing for preservation of a historically significant structure.

11. \$ 55,000 for Historic Resources – Town Archive Preservation;

Four items are requested by Scituate's Town Archivist:

1) Funding for a limited printing of a book, *Scituate and the Civil War* for educational purposes. In addition to use at schools and the library, the book would be used within the Archives as a more research complete, and convenient, research tool. \$850

2) Continuation of archival shelving, shipping and installation. This completes the final phase of organizing and establishing a database for all municipal records stored at Town Hall. These units are portable in the event of a move. \$14,720

3) Microfilming "Real Estate Commitment Books" \$35,000

4) Refurbished Microfilm Reader \$4,430

Massachusetts General Law requires that all towns maintain an archive and must contribute some level of maintenance preservation funding. The Scituate CPC endeavors to support this funding.

This project qualifies for CPC funding as it rehabilitates and preserves Town Archives.

12. \$ 12,000 for Preservation of Open Space – Scenic Road Signs;

Town Planner and the Planning Board request funding for Scenic Road signs for twelve designated scenic roads in Scituate. This designation protects trees, stone walls, etc. from disturbance unless a permit is acquired. This project qualifies for CPA funding as it protects qualified real property from harm or destruction.

13. \$360,000 for Land for Recreational Use – Harbor Walk Stage II;

The Scituate Harbor Walk project is a multi-phase project to provide a recreational walking/bike path from the Scituate Marine Park to the Scituate lighthouse. Phase 1, which meanders along the waterfront from the Town Pier to Satuit Brook is being finalized. Funding is being requested for the second phase, which extends the Harbor Walk from the Town Pier up Beaver Dam Rd and along Jericho road to Museum Beach (across from Foam Road). The proposed project is a 5-foot multi-use path on the northeast side of Beaver Dam Road extending along eastern side of Jericho Road that will be incorporated with the intersection redesign. When completed this project will safely connect areas of cultural, historical, and economic significance and provide a valuable amenity for residents and visitors. The Harbor Walk will highlight the town's distinctive water views and draw attention to the historical assets of the Lighthouse, Bates house and other special sites while supporting economic development by providing an important recreational option for visitors. This proposal is consistent with the recommendations of the Master Plan, the Coastal Access Study and the Harbor Design Charrette and has been endorsed by the Planning Board, Historical Society, Waterways Commission, Conservation Commission and DPW, who will provide project oversight. It is anticipated that funding for phase 2 will assist in securing funding for phase 3 of the Harbor walk. This project qualifies for CPA funding by creating and rehabilitating land for passive recreational use.

14. \$139,000 for Land for Recreational Use – Central Park Fields;

The CPC has voted to fund \$139,000 for the renovation and repair of the Central Park softball fields and installation of a support facility. The Central Park softball fields are used by numerous groups, including youth recreation teams, the Scituate High School varsity and junior varsity teams, travel softball league, and several adult leagues. Renovating these fields to proper standards, with a solid infield playing surface, drainage, and irrigation, will make the fields safer, more enjoyable to play on, and less expensive to maintain. This project also includes the installation of a support structure that would provide restroom facilities, storage for training and maintenance equipment, and safe protection from the elements (rain and hot sun) with a covered picnic table area. These improvements will greatly enhance the use and enjoyment of Central Park fields for softball, soccer, and numerous other uses for people of all ages in the community. The project qualifies for CPA funding as a recreational project.

15. \$350,000 for Land for Recreational Use – SHS Athletic Complex;

The CPC has voted to fund \$350,000 for the construction and installation of new lighting for the Scituate High School JV baseball field, JV football field, back soccer/lacrosse field, and Skate Park. This will be the second phase of the lighting project that is being privately funded to light the High School Varsity baseball field with generous donations from the Reidy Foundation and Scituate Little League, with more than \$190,000 in donations. Lighting these fields will extend the available use time of these already stretched facilities, allowing more youth and adult residents to actively enjoy these outdoor facilities, and will eliminate the need to rent the loud portable generators by having the more efficient and effective lighting. This lighting will not only improve the quality of these facilities, but also it would make the area safer during the twilight hours. By piggybacking on phase I of the planned varsity baseball field project, we will enjoy significant cost savings, with larger economies of scale, associated with the engineering, installation, and project ramp-up costs. The project qualifies for CPA funding as a recreational project.

16. \$153,000 for Land for Recreational Use – B-ball Court Improvements;

The CPC has voted to recommend funding \$153,000 for the construction and renovation of community outdoor basketball courts located at the Humarock Beach Town Parking Lot, Cushing School and Wampatuck School. Each basketball court is 20-30 years old and is in need of restoration and improvement. There is no need to buy land or create a new area to build. These courts are recreational assets that are not being utilized due to age and disrepair. These courts, which have been underutilized for the past 8-10 years, will provide excellent recreational opportunities for areas in Town from Humarock to Greenbush and from Central to North Scituate. The project qualifies for CPA funding as a recreational project.

17. \$200,000 for Historic Resources – Seawall Site Preservation;

The CPC has voted to recommend funding an additional \$200,000 to the \$475,000 FY12 Lighthouse Foreshore Protection Project to protect the Scituate Lighthouse and the real property where it resides. The original request for the revetment project at the lighthouse was \$475,000. Carlos Pina of CLE Engineering did an in-depth analysis of the site, including borings to find out the best option for the actual construction. He also used a computer model for wave run up on that type of beach. His assessment is that the best solution is a stone revetment using heavy stone. He feels that \$675,000 is needed to do the job correctly-thus the extra \$200,000. The present retaining wall will be removed, the new revetment will be in the same footprint as the existing wall, and will be two feet higher. The stone from the existing wall will be used as filler. There is very little protecting the lighthouse at this time. CPA funding will assist in securing matching funding for future seawall restoration. This project qualifies for CPA funding as it protects an historic resource from harm or destruction.

or take any other action relative thereto.

Sponsored By: Community Preservation Committee

Comments: The Community Preservation Act continues to be one of the most widely used vehicles in Scituate to protect our natural, historical and recreational resources. The Community Preservation Committee is projecting a 25% matching reimbursement rate by the State for FY 2014.

The matching amount has decreased since the inception of the program, due to the increased number of towns in the Commonwealth taking part in the program. However, the Advisory Committee believes that the CPA surcharge (and the accompanying reimbursement), remains a very effective, local solution to protect our open space, historical and recreational resources.

This year, the legislation regarding the use of CPC funds for recreation projects has changed, and is a positive development. The CPC can now use funds to rehab existing town fields, courts, etc. A coalition was set up and the CPC heard from many of the community organizations regarding the new legislation, and prioritizing a lengthy list of possible recreational projects.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of all projects listed in this article, with the following exceptions:

- Item 5 received a majority vote (6-1) in support of the article.
 - Dissenting (1) opinion - CPC funds should not be used to build sidewalks/trails on town roads. The town (ie DPW budget) should carry the cost of sidewalks.
- Item 6 received a vote (3-4) in opposition of the project. The board majority felt the property qualified on its historic/preservation merit, but was not comfortable with the use of CPC funds on private property.

ARTICLE 13. Community Preservation Act Reconciliations

To see if the Town will vote to hear and act on recommendations from the Community Preservation Committee to rescind the balance of funds authorized but unexpended totaling \$49,579.00, or a greater or less sum, and to transfer said funds into the Reserve or General Fund Balance from which they were originally appropriated, in accordance with the provisions of the Community Preservation Act, or take any other action relative thereto.

Description	Amount	ATM Date
Marine Park Landscaping	\$ 11,249.29	2005; Article
Historic Survey	\$ 18,000.00	2008: Article
Ellis House Nat'l Register	\$ 50.00	2009: Article
Town Archives Preservation	\$ 2,685.93	2010: Article
Lawson Gates Restoration	\$ 205.00	2011: Article 17.8
Gates School Feasibility	\$ 8,505.00	2011: Article 17.10
Scituate Lighthouse Repairs	\$ 8,884.43	2011: Article 17.13
375 th Anniversary Publication	\$ 10,000.00	2011: Article 17.12

Sponsored By: Community Preservation Committee

Comments: The funds listed above are balances that remain in specific accounts voted and approved at previous Town Meetings as indicated above. The approval of this article allows the Town to transfer unused funds back into the CPC general balance fund to be appropriated for future projects that come before the committee.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

**ARTICLE 14. Acceptance of Massachusetts General Laws Chapter 64L, Section 2(a)
Local Meals Tax**

To see if the Town will vote to accept Massachusetts General Laws Chapter 64L, Section 2(a) authorizing a local meals tax, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: While there is a petition article later in the warrant for this article, the Board determined last November that it would place this on the annual town meeting warrant. The Board has reviewed presenting this option to town meeting members every year since it was passed but also wanted to see how neighboring communities responded. The Board has had many discussions as to whether or not this revenue should be earmarked as it is not currently part of the Town's revenue stream or embedded in operating budgets. The Board would like the option of applying the revenues to areas in need, determined annually. Below is a listing of how communities are earmarking meals tax funds in their respective communities.

<u>Town</u>	<u>Earmarking</u>
Norwell	to OPEB liability
Hanover	to OPEB and Retiree Costs
Burlington	earmarked for debt-capital (debt increased by meals tax annually)
Framingham	earmarked for capital
Pembroke	no meals tax
Westborough	discussed but not earmarked
Hingham	earmarked for non-operating items and put in Stabilization or tax relief
Dartmouth	earmarked for full day kindergarten
Whitman	treated as a local receipt
Sudbury	earmarked toward OPEB after being treated as local receipt
Middleborough	not earmarked
N. Andover	discussed but not ultimately done

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Majority (4-2) vote in support of this article.

ARTICLE 15. Massachusetts General Laws Chapter 91 Liability

To see if the Town will vote to assume liability in the manner provided by Massachusetts General Laws, Chapter 91, Section 29, as amended, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Protection for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach in accordance with Section 11 of said Chapter 91 and to authorize the Selectmen to execute and deliver a bond on indemnity therefore to the Commonwealth; or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This article is requested annually for the purpose of having work performed by the Massachusetts Department of Environmental Protection to improve the Harbor and other bodies of water in Scituate. Chapter 91, Section 29 mentions that a town may appropriate money for the improvement of tidal and non-tidal rivers and streams, harbors, tide waters, foreshores and shores along a public beach within its jurisdiction. This allows maintenance work, such as dredging, to be performed in the harbor.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 16. Grant of Easement- Glades Road

To see if the Town will vote to grant an easement to Christian A. Putnam and Kristen E. Putnam and their successors for perpetual, non-exclusive rights and easement to pass and repass by vehicular traffic or otherwise with the land described, and on file with the Department of Public Works, for the purpose of accessing property through the Minot Beach Park Lot on Bailey's Causeway, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: For many years, a homeowner with an adjacent property to the Minot Beach parking lot has been using the parking lot to access his property. The homeowner is seeking a formalized easement to use the parking lot to access his property. This does not interfere with any parking spaces or any use of the Minot Beach parking lot. This easement will allow access to the homeowner to his property through the Minot Beach parking located on Bailey's Causeway as there is no other egress.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: (6-0-1) in support of this article.

ARTICLE 17. Taking of Easement-Verizon

To see if the Town will vote to authorize the Board of Selectmen to acquire any and all temporary and permanent easements, and any property in fee simple by gift, purchase, eminent domain, or otherwise for the following property located at 358 First Parish Road (as identified by Assessor's Code 38-1-5 through 6) in the Town of Scituate, Plymouth County, Massachusetts; all as further described and shown on a plan entitled "*Country Way and First Parish Road Intersection Improvements Plan, Scituate, MA*" dated February 1, 2012 and prepared by Town of Scituate Engineering Department, copies of which are on file in the office of the Town Clerk and are incorporated herein by reference, for the purpose of constructing and maintaining an improved roadway intersection, sidewalks, cross walks and all other appurtenances thereto; and to see if the Town will transfer from available funds a sum of money to defray all necessary costs, fees, and expenses in connection with the acquisition of such lands and easements and for paying damages which may be awarded as a result of any such takings; or to take any other action relative hereto.

Sponsored by: Board of Selectmen

Comments: The Town is planning to make traffic improvements at the intersection of First Parish Rd. and Country Way in order to (1) fix safety problems for pedestrians and motorists; (2) improve traffic flow on both First Parish and Country Way, (3) reduce start/stop noise for abutters, and (4) reduce pollution caused by braking (asbestos), idling and starting (CO2). Engineering is to be completed this spring and the most promising re-design of the intersection replaces the existing traffic lights with a traffic circle/rotary. In order to follow through on the intended design, the Town must obtain necessary permissions and access to roughly 3500 square feet of Verizon owned property on the Northeast corner of the intersection. This is an area of the property that is already being used by the public and will not interfere with Verizon's use of the parcel.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 18. Zoning Amendment- Required Lot Width Flexible Open Space Development

To see if the Town will vote to amend the Zoning Bylaw by replacing the language of Section 550.6 A., Minimum Requirements for Flexible Open Space Development, and inserting the following language (underlined in **bold**) or take any other action relative thereto:

A. Lot Area and Lot Width.

Each lot shall be at least of a size **and width, in the opinion of the Planning Board,** capable of supporting construction of a single or two-family dwelling, its accessory structures, and an individual sewage disposal system, unless a viable alternative method of sewage disposal is proposed.

Sponsored by: Planning Board

Comments: The proposed amendment to the Flexible Open Space Development Zoning Bylaw will clarify acceptable lot configurations.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (6-0) vote in support of this article.

ARTICLE 19. Temporary Moratorium Medical Marijuana Treatment Centers

To see if the Town will vote to amend the Zoning Bylaw by amending Section 200, Definitions, by adding a definition for medical marijuana treatment centers as follows or take any other action relative thereto:

MEDICAL MARIJUANA TREATMENT CENTER

Any medical marijuana treatment center, as defined under state law, as a not-for-profit entity, (as defined by Massachusetts law only), that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers, which is properly licensed and registered by the Massachusetts Department of Public Health pursuant to all applicable state laws and regulations.

This definition shall be placed within this section in alphabetical order with the other definitions.

And by adding the following language as a new subsection 491, Temporary Moratorium for Medical Marijuana Treatment Centers at the end of Section 400, Use Regulations:

491. TEMPORARY MORATORIUM - MEDICAL MARIJUANA TREATMENT CENTERS

491.1 PURPOSE.

This moratorium is intended to provide restrictions that will allow the Town of Scituate ("Town") adequate time to consider whether to allow facilities associated with the medical use of marijuana (including Medical Marijuana Treatment Centers as defined herein), to the extent that such facilities are permitted under state laws and regulations, and, if so, where and under what conditions. Given that a law permitting the cultivation, distribution, possession and use of marijuana for medical purposes in the Commonwealth of Massachusetts was approved by vote at the state election on November 6, 2012 and has become effective on January 1, 2013, and that the Massachusetts Department of Public Health has yet to promulgate the regulations by which facilities that produce or dispense medical marijuana shall be registered and administered, a restriction on the establishment of such facilities and other uses related to the regulation of medical marijuana in the Town shall provide the opportunity: to study and consider the potential impacts of such facilities and other related uses on adjacent uses and on general public health, safety and welfare; to study and consider the related novel and complex legal and planning issues; and to develop zoning and other applicable regulations that appropriately address these considerations consistent with statewide regulations and permitting procedures.

491.2 EXCLUSION OF OTHER MARIJUANA USES.

Any establishment that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers shall not be permitted if such establishment has not been properly registered and licensed in accordance with applicable state and local laws and

regulations, or is not operated as a not-for-profit entity, or otherwise fails to meet the definition of a Medical Marijuana Treatment Center.

491.3 EXCLUSION OF ACCESSORY USES.

In no case shall the acquisition, cultivation, possession, processing, transference, transportation, sale, distribution, dispensing, or administration of marijuana, products containing or derived from marijuana, or related products be considered accessory to any use.

491.4 TEMPORARY MORATORIUM.

The use of land and/or structures for Medical Marijuana Treatment Centers and related uses shall not be permitted in any zoning district in the Town so long as this Moratorium is effective, as set forth in subsection 491.5 below and notwithstanding any provision in the Zoning Bylaws of the Town to the contrary. Use variances shall be strictly prohibited. During this Moratorium, the Town shall undertake a planning process consistent with the purposes set forth herein.

491.5 EXPIRATION.

This Moratorium shall be effective until May 1, 2014, which is one (1) year from the deadline for the Massachusetts Department of Public Health to promulgate regulations pursuant to the Medical Use of Marijuana Law voted at the state election on November 6, 2012, or until such future time that the Scituate Town Meeting enacts superseding zoning bylaw(s) that set forth the allowed locations, dimensional, parking and other requirements applicable to medical marijuana uses (including Medical Marijuana Treatment Centers).

Sponsored by: Planning Board

Comments: As a result of the November 6, 2012 Massachusetts ballot vote, a proposed law was approved by a majority of the voters to enact a law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use. This article is requested in order to research the impact of establishing a medical marijuana dispensary in the town of Scituate. A number of other towns in Massachusetts have also proposed and accepted a similar article. The Massachusetts Department of Public Health is working to develop the necessary regulations for such dispensaries to follow. Until that time, it is requested that a moratorium till May 1, 2014 be provided.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (6-0) vote in support of this article.

ARTICLE 20. Zoning Bylaw Amendment – Flexibility in Frontage Requirement, Mixed-Use Developments

To see if the Town will vote to amend the Zoning Bylaw by replacing the final sentence of Scituate Zoning Bylaw Section 560.4, Requirements for Mixed Use Buildings, with the following language or take any other language relative thereto:

Frontage requirements in the underlying zoning district(s) may be reduced by a vote of four out of five members of the Planning Board as long as the existing frontage is determined to be adequate for traffic circulation within the site, traffic safety, parking and access for the vehicular traffic expected to be generated by the use(s) on the site. The Planning Board may require review by a traffic engineer or similar qualified professional prior to making this determination. In accordance with M.G.L. c. 44, § 53G, the applicant may be required to deposit fees for the employment of such a traffic engineer or similar qualified professional, and any unexpended fees shall be returned to the applicant. In all other cases where dimensional requirements are not specified, construction must meet the requirements of the underlying zoning district.

Sponsored by: Planning Board

Comments: With a recent increase in mixed use (commercial and residential) developments in town, the planning board is seeking greater flexibility with regard to frontage requirements in the zoning bylaw for these developments. Mixed use developments have helped create greater population density near some business and transportation centers in town, and can also help the town gain greater diversity of housing stock. Existing frontage requirements are not always the best indicator of a project's impact on traffic and parking in a particular area. The new language being proposed specifies various traffic and vehicular considerations that will be taken into account for such mixed use projects. The Board retains the right to require a review by traffic engineer or other professional, to be paid for by the applicant, if deemed appropriate by the Planning Board. The Advisory Board voted unanimously in support of this article.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (6-0) vote in support of this article.

ARTICLE 21. Zoning Bylaw Amendment – Accessory Dwellings

To see if the Town will vote to amend the Zoning Bylaw by amending Section 200, Definitions, by adding definitions for accessory dwelling, net floor area and primary dwelling, as follows or take any other action relative thereto:

ACCESSORY DWELLING

An accessory dwelling is a separate housekeeping unit, complete with its own sleeping, cooking, and sanitary facilities, that is substantially contained within the structure of a single- family dwelling, an attached or detached structure accessory thereto, or in a structure containing a business, but functions as a separate unit.

NET FLOOR AREA

The area of the interior of a dwelling considered habitable space by the most recent official edition of the Massachusetts Building Code.

PRIMARY DWELLING

A legal dwelling with a valid certificate of occupancy, which is located or proposed to be located on the same lot as an accessory dwelling.

These definitions shall be placed within this section in alphabetical order with the other definitions.

And by removing Paragraph E. of Subsection 1. *Affordable accessory dwelling, subject to Section 530* from Section 420, Table of Use Regulations, and re-ordering the following paragraphs beginning with the letter E.;

And by substituting the following language for the existing Section 530, Accessory Dwellings:

530.1 PURPOSE

- A. To provide an opportunity for homeowners who can no longer physically or financially maintain their single-family home to remain in homes they might otherwise be forced to leave;
- B. To make housing units available to moderate income households and to employees of local businesses who might otherwise have difficulty finding homes within the town;
- C. To provide a variety of types of housing to meet the needs of its residents and workers;
- D. To protect stability, property values and character of the single-family residential neighborhood; and
- E. To legitimize conversions to enable the town to monitor conversions for code compliance.

530.2 SPECIAL PERMIT PROCEDURES AND CONDITIONS

The Planning Board may authorize an Accessory Dwelling by special permit in any residential zoning district, provided that the following standards and criteria are met:

- A. An applicant for an Accessory Dwelling special permit shall be the fee owner or owners or proposed new owner as identified in Section 530.4 A. of a detached single family dwelling and the lot on which it is located, and shall have his/her/their primary residence either in the Accessory Dwelling or in the Primary Dwelling located on this lot.
- B. The Accessory Dwelling must meet the definition of “Accessory Dwelling” as set forth in Section 200 herein.
- C. Only one Accessory Dwelling shall be created within a detached single family dwelling, or on a lot containing a detached single family dwelling, and the Accessory Dwelling shall have no more than two (2) bedrooms.

D. If the proposed expansion of a nonconforming single family dwelling in connection with construction of an accessory dwelling requires a Section 6 finding or other zoning relief pursuant to Section 800 of this bylaw, this must be obtained prior to application for a special permit for an accessory dwelling.

E. An Accessory Dwelling must be located within the interior of and under the same roof as the Primary Dwelling, or in a structure attached thereto, or in a detached structure on the same lot.

F. Both the Accessory Dwelling and the Primary Dwelling must comply with all required setback, building height, and yard requirements for a dwelling (but excluding pre-existing non-conforming structures).

G. The Accessory Dwelling, if attached to the Primary Dwelling, shall be designed so that the appearance of the Primary Dwelling and the Accessory Dwelling have a consistent exterior design and the combined appearance of a single dwelling. The Accessory Dwelling shall be designed such that it is reasonably subordinate in appearance to the Primary Dwelling. Unless otherwise required by the Massachusetts Building Code, any new exterior stairs needed to provide primary or secondary means of egress for the Accessory Dwelling shall be located on the side or rear of the building.

H. The net floor area of the Accessory Dwelling shall not exceed the lesser of 40% of the net floor area of the Primary Dwelling or 900 square feet. For purposes of this section, the computation of net floor area shall be limited to the above ground habitable areas within the Primary Dwelling, and shall exclude the floor areas in any attached or detached structure.

I. At least two private off-street parking spaces shall be available for use by occupants of each Accessory Dwelling. A waiver of this requirement may be granted by the Planning Board if occupancy or other circumstances indicate the need for less parking, but in no case shall there be less than one parking space per bedroom.

J. The design and size of the Accessory Dwelling shall conform to all applicable standards in the building, plumbing, electrical, mechanical, fire, health and any other applicable codes and other local bylaws.

K. Adequate provisions shall be made for the disposal of sewage, waste and drainage generated by the occupancy of accessory dwellings in accordance with the requirements of the board of health.

L. No more than twenty-five (25) new Accessory Dwelling special permits shall be issued by the Planning Board in a single calendar year.

530.3 APPLICATION PROCEDURE

A. An application for approval of a special permit for an Accessory Dwelling shall include a notarized affidavit, certified by the applicant under pains and penalties of perjury, that the applicant is the current fee owner of the Primary Dwelling and the lot on which it is located, and stating that that applicant is currently, or will upon the completion of the Accessory Dwelling, occupy either the Primary Dwelling or the Accessory Dwelling as their primary residence.

B. The application form and other required submittals for a special permit for an Accessory Dwelling shall be prescribed by the Planning Board.

530.4 TRANSFER OF OWNERSHIP; ANNUAL CERTIFICATION OF OWNERSHIP AND OCCUPANCY

A. The special permit for an Accessory Dwelling shall terminate upon the sale of, or transfer of title of the Primary Dwelling, Accessory Dwelling or lot on which they are located (but excepting leases to tenants, or in connection with a financing transaction, provided such are done in good faith and not in an effort to evade the intent of the requirements herein). Any new owner(s) shall be required to apply for a new approval of a special permit for an Accessory Dwelling for continuing the use of the Accessory Dwelling. In connection with any proposed transfer to a new owner, the proposed new owner may apply for a special permit for the Accessory Dwelling prior to the actual transfer of the ownership, and if granted such special permit shall become effective only after the transfer of ownership is completed and such other conditions are satisfied as are set forth in any such special permit.

B. Not later than January 31 of each year following issuance of a special permit for an Accessory Dwelling, the current fee owner of the Primary Dwelling, Accessory Dwelling and lot on which it is located shall provide the Planning

Board or Town Planner with a notarized affidavit, certified by the owner under pains and penalties of perjury, that the owner is the current fee owner of the Primary Dwelling, Accessory Dwelling and lot on which it is located, and stating that that owner is currently, occupying either the Primary Dwelling or the Accessory Dwelling as their primary residence. Failure to provide the foregoing certification, or in the event the foregoing certification is given but is shown to be false, shall result in the automatic termination of the special permit for the Accessory Dwelling.

And by substituting the following new subsections for existing subsection 560.3, Village Business Overlay District, Uses Permissible by Special Permit and existing subsection 560.9, Village Business Overlay District, Special Permit Review Procedure, and renumbering the existing subsection 560.9 as subsection 560.10, Special Permit Review Procedure, as follows:

560.3 USES PERMISSIBLE BY SPECIAL PERMIT

The following uses may be permitted by special permit in the Village Business Overlay District:

- A. Any use permitted by special permit in the underlying zoning district in accordance with the provisions of that district.
- B. A mixed use building provided that a special permit is obtained from the Planning Board in accordance with the provisions of Section 560.4, 560.5, 560.6, 560.7, 560.8 and 560.10 of this bylaw.
- C. Up to three accessory dwellings per structure provided that a special permit is obtained from the Planning Board in accordance with Section 560.9 and 560.10 of this Bylaw.

560.9 ACCESSORY DWELLINGS

- A. Accessory dwellings units created within structures used for businesses shall be located above the first floor or street level. No more than three accessory dwellings may be created in any one building. Area requirements of Section 610.1 of 10,000 sq. ft. for each family occupying a dwelling in a Business District shall not apply to accessory dwellings.
- B. The accessory dwelling shall be designed so that the appearance of the building remains unchanged as much as feasibly possible. Unless otherwise required by the Massachusetts Building Code, any new exterior stairs needed to provide primary or secondary means of egress for the accessory dwelling shall be located on the side or rear of the building.
- C. The accessory dwelling shall be clearly a subordinate part of the business use. The net floor area of the Accessory Dwelling shall not exceed 900 square feet.
- D. At least two private off-street parking spaces shall be available for use by occupants of each accessory dwelling. A waiver of this requirement may be granted by the Planning Board if occupancy or other circumstances indicate the need for less parking, but in no case shall there be less than one parking space per bedroom.
- E. The design and size of the accessory dwelling shall conform to all applicable standards in the building, plumbing, electrical, mechanical, fire, health and any other applicable codes and other local bylaws.
- F. Adequate provisions shall be made for the disposal of sewage, waste and drainage generated by the occupancy of accessory dwellings in accordance with the requirements of the board of health.

560.10 SPECIAL PERMIT REVIEW PROCEDURE (Previously Section 560.9)

- A. **Pre-Application Meeting.** A pre-application meeting with the Town Planner prior to the submittal of a special permit application is strongly encouraged. A preliminary concept plan should be provided at this meeting. The preliminary concept plans shall be at a scale of 1" = 40', unless the applicant and Town Planner agree on a more appropriate scale.
- B. **Review Process.** The application requirements, standard of review, project completion requirements and applicability of approval requirements described in Section 770 Site Plan Review shall also apply to this Section.

Sponsored by: Planning Board

Comments: The proposed changes to the Accessory Dwelling Zoning Bylaw will allow the Planning Board to protect the stability, property values, and character of single family neighborhoods while recognizing that Accessory Dwellings can enable homeowners to remain in homes they might otherwise be forced to leave. The changes will limit the size of accessory dwellings, require off-street parking spaces, and allow the Town to ensure that owners are occupying the home or the accessory dwelling. Even with the proposed changes, Scituate's Accessory Dwelling Bylaws will be more lenient than those of surrounding towns.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (6-0) vote in support of this article.

ARTICLE 22. Acceptance of Massachusetts General Laws Chapter 39, Section 23D “Mullin Rule”

To see if the Town will vote to accept Massachusetts General Law Chapter 39, Section 23D to allow a member of any municipal board, committee or commission when holding an adjudicatory hearing to not be disqualified from voting in the matter solely due to that member's absence from no more than a single session on f the hearing at which testimony or other evidence is received, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: Consideration of this article is to ensure all boards and committee members operate within the confines of the Open Meeting Laws set by the Commonwealth. By adopting this law, members of the various town boards and committees will not be restricted from voting on an issue if they are absent from one adjudicatory hearing. The review of notes, video and other technological assistants can provide adequate information to members to make appropriate decisions when absent from one session.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 23. Acceptance of Massachusetts General Laws Chapter 59, Section 5N – Allowance of Veterans to Volunteer

To see if the Town will vote to accept Massachusetts General Law Chapter 59, Section 5N for the purpose of establishing a program to allow veterans, as defined in Chapter 4, Section 7, Clause 43, to volunteer to provide services in exchange for a reduction in the real property tax obligations of that veteran on the veterans' tax bills, which reduction shall be in addition to any exempt or abatement to which that person is otherwise entitled, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: Providing our veterans the means to donate their time to town services, in exchange for a reduced property tax is a small way for the town to extend their gratitude and provide relief to our veterans. The maximum amount is \$1000.00 / year. This program is also currently available to our senior community.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 24. General Bylaw –Demolition Delay

To see if the Town will vote to amend the General Bylaws of the Town by adding a new General Bylaw, Part Three, 30300 Building Bylaws, Section 30361, "Demolition Delay," as follows, or take any other action relative thereto.

*Scituate Historical Commission
Demolition Review By-Law*

I. Intent and purpose.

The Demolition Review By-Law is enacted for the purpose of preserving and protecting significant historical buildings within the Town of Scituate that constitute or reflect distinctive features of the architectural, cultural, economic, political, or social history of the town and to limit the detrimental effect of demolition on the character of the town.

The intent of this By-Law is not to permanently prevent demolition, but rather to provide an opportunity to develop preservation solutions for properties threatened with demolition.

Through this By-Law, owners of preferably preserved buildings are encouraged to seek out alternative options that will preserve, rehabilitate or restore such buildings, and residents of the town are alerted to impending demolitions of significant buildings.

By preserving and protecting significant buildings, this By -Law promotes the public welfare by making the town a more attractive and desirable place in which to live and work. To achieve these purposes the Scituate Historical Commission is authorized to advise the Building Inspector with respect to the issuance of demolition permits that are regulated as provided by this By Law.

II. Definitions.

APPLICANT - Any person or entity who files an application for a demolition permit. If the applicant is not the owner of the premises upon which the building is situated, the owner must indicate on or with the application his/her assent to the filing of the application.

APPLICATION, BUILDING PERMIT for DEMOLITION- An application submitted to the Building Inspector for the demolition of a building.

APPLICATION, DEMOLITION PERMIT REVIEW – An application submitted to the Historical Commission for Demolition Permit Review of a building 100 years of age or older.

BUILDING - Any combination of materials forming a shelter for persons, animals, or property.

BUILDING INSPECTOR - The person occupying the office of Building Inspector or otherwise authorized to issue demolition permits.

COMMISSION - The Scituate Historical Commission or its designee.

DEMOLITION - Any act of pulling down, destroying, removing, dismantling, defacing, removing or razing a building or building or commencing the work of total, substantial demolition with the intent of completing same.

DEMOLITION PERMIT - The permit issued by the Building Inspector for a demolition, substantial demolition or removal of a building, excluding a demolition permit issued solely for the demolition of the interior of a building.

SIGNIFICANT BUILDING - A building determined by the Commission or its designee to be significant based on any of the following criteria:

A. The Building is listed on the National Register of Historic Places.

B. The Building has been found eligible for the National Register of Historic Places.

C. The Building is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the Town of Scituate or the Commonwealth of Massachusetts or the nation.

PREFERABLY PRESERVED SIGNIFICANT BUILDING - Any significant building that the Commission determines, following a public hearing, is in the public interest to be preserved rather than demolished. A preferably preserved building is subject to the twelve-month demolition delay period.

III. Procedure.

A. No demolition permit for a building that is in whole or in part 100 or more years old shall be issued without following the provisions of this chapter. If a building is of unknown age, it shall be assumed that the building is over 100 years old for the purposes of this By Law. Buildings identified by FEMA (Federal Emergency Management Agency) in the FIRM Velocity Zone in the Town of Scituate shall be exempt from this By-Law.

B. After reviewing an application for a Building Permit for demolition, if the Building Inspector determines the building in whole or in part is 100 years of age or older, he shall provide the applicant with a Demolition Review Application.

C. The applicant shall submit the completed Demolition Review Application to the Historical Commission.

D. The Commission shall, within 15 business days after receipt of the application, make a determination of whether the building is significant.

E. Upon determination by the Commission that the building is not significant, the Commission shall so notify the Building Inspector and applicant in writing within seven (7) days. The Building Inspector may then issue the demolition permit.

F. Upon determination by the Commission that the building is significant, the Commission shall so notify the Building Inspector and applicant in writing with reasons for the determination. No demolition permit may be issued at this time. If the Commission does not notify the Building Inspector within the specified time period, the Building Inspector may issue the demolition permit.

G. If within seven days (7) the Commission finds that the building is significant; it shall hold a public hearing within 30 days of the written notification to the Building Inspector. Public notice of the time, place and purpose of the hearing shall be posted in a conspicuous place in town hall for a period of not less than seven days prior to the date of said hearing, and the applicant and Building Inspector shall be notified in writing of the meeting time and place.

H. The Commission shall decide at the public hearing or within 14 days after the public hearing whether the building should be preferably preserved. If agreed to in writing by the applicant, the determination of the Commission may be postponed. If agreed to in writing by the applicant, the public hearing may be continued at a later date.

I. If the Commission determines that the building should not be preferably preserved, the Commission shall so notify the Building Inspector and applicant in writing within seven (7) days. The Building Inspector may then issue the demolition permit.

J. If the Commission determines that the building should be preferably preserved, the Commission shall notify the Building Inspector and applicant in writing. No demolition permit may be issued for a period of 12 months from the date of the filing unless otherwise agreed to by the Commission. If the Commission does not notify the Building Inspector within 21 days of the public hearing, the Building Inspector may issue the demolition permit.

K. No permit for demolition of a building determined to be preferably preserved shall be granted until all plans for future use and development of the site have been filed with the Building Inspector and have been found to comply with all laws pertaining to the issuance of a building permit a certificate of occupancy for that site. All approvals necessary for the issuance of such building permit or certificate of occupancy including without limitation any necessary zoning variances or special permits, must be granted and all appeals from the granting of such approvals must be concluded, prior to the issuance of a demolition permit under this By Law.

L. The Building Inspector may issue a demolition permit or building permit for a preferably preserved building within 12 months if the Commission notifies the Building Inspector in writing that the commission finds that the intent and purpose of this chapter is served even with the issuance of the demolition permit or the building permit.

M. Following the twelve-month delay period, the Building Inspector may issue the demolition permit.

IV. Administration.

A. The Commission may adopt procedures necessary to administer the terms of this By-Law.

B. The Commission shall recommend to the Board of Selectmen a schedule of reasonable fees to cover the costs associated with the administration and review of any application that is filed under this By Law.

C. The Commission may delegate authority to one or more members of the Commission and/or may delegate authority to municipal staff, initial determination of preferable preserved, however final

determination as to whether the building shall be designated as preferably preserved shall rest with the Commission.

D. The Commission may pro-actively develop a list of significant buildings that will be subject to this chapter. Buildings proposed for the significant building list shall be added following a public hearing.

V. Responsibility of owners.

A. It shall be the responsibility of the owner of record or his designee to assist in the facilitation of the above process by providing information, allowing access to the property, and securing the premises; to participate in the investigation of preservation options and to actively cooperate in seeking alternatives with the Commission and any interested parties.

VI. Emergency demolition.

A. Nothing in this chapter shall restrict the Building Inspector from immediately ordering the demolition of unsafe structures in accordance with the provisions of Massachusetts General Laws Chapter 143.

B. Whenever the Building Inspector issues an emergency demolition permit under this Section he shall prepare a report describing the condition of said building or structure and the basis of the decision to issue an emergency demolition permit and provide a copy thereof to the Commission.

C. If after an inspection, the Building Commissioner finds that the building subject to this bylaw is found to be unsafe, as provided under Massachusetts State Building Code, the Building Commissioner may issue a demolition permit or take whatever other action deemed necessary to protect the public safety. The Building Commissioner shall inform the Commission forthwith of the issuance of any such emergency demolition permits.

VII. Enforcement and remedies.

A. The Commission and/or the Building Inspector are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they may deem necessary and appropriate to obtain compliance with the requirements of this By Law or to prevent a threatened violation thereof.

B. Any owner of a building demolished without first obtaining a demolition permit in accordance with the provisions of this By-Law shall be subject to a fine of \$300. Each day the violation exists shall constitute a separate offense until a faithful restoration of the demolished building is completed, or unless otherwise agreed to by the Commission.

C. If a building is demolished without first obtaining a demolition permit, no building permit shall be issued for a period of two years from the date of the demolition on the subject parcel of land or any adjoining parcels of land under common ownership and control unless otherwise agreed to by the Commission.

VIII. Historic District Act.

Nothing in this By-Law shall be deemed to conflict with the provisions of the Historic District Act, Massachusetts General Laws Chapter 40C. If any of the provisions of this By Law do so conflict, that act shall prevail.

IX. Severability.

In case any section, paragraph, or part of this By-Law is for any reason declared invalid or unconstitutional by any court, every other section, paragraph, and part shall continue in full force and effect.

X. Economic Hardship

A. Any owner may submit information regarding economic hardship in cases where the application of the By-Law would cause significant economic hardship to the owner. This information will be used in determining the preferably preserved status of a historic structure.

Sponsored by: Historical Commission

Comments: This article proposes a new General Bylaw be added, with the goal of protecting and preserving significant historical buildings in town. The bylaw language would place new requirements and time frames on buildings (over 100 years old) that are scheduled for demolition, and would allow the proper time necessary to confirm the historical significance of the building, and/or develop solutions designed to protect the buildings. Several local communities have similar bylaws in place today.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (6-0) vote in support of this article.

ARTICLE 25. Charter Amendment

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to amend the Town of Scituate Town Charter by changing all references to Town Administrator to Town Manager, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: This article would petition the General Court to amend the Town Charter to change the title of Town Administrator to Town Manager so as to align the duties and responsibilities of the Town Administrator outlined in the charter to the appropriate and recognized title of Town Manager under state statute. There are no other changes associated with this relative to duties, compensation, or other matters.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous (7-0) vote in support of this article.

ARTICLE 26. Seawall Funding Citizens Article – BY PETITION

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury the sum of \$300,000, for the purpose of repairing, reconstructing, or maintaining existing foreshore protection in the Town of Scituate.

Comments: Scituate Coastal Coalition estimates a cost of \$36 million to repair the 75% of the Town's seawalls rated "C" or lower in a 2011 study. Since the completion of this study, seawalls have continued to deteriorate, especially during this winter's storms. While acknowledging the Town's significant need for seawall repairs given years of neglect and decay, recent storms have changed the priority of funding needs and put the focus on the most immediate repairs needed from this winter's storms. The town has outstanding requests to FEMA in response to both of this winter's major coastal flooding events. While the Town continues to work with FEMA to obtain financial support for recent damage, and additional funding sources are explored (at the town, state and federal levels) for ongoing repair work, it is the opinion of the Advisory Committee to not support this Article. (Please Note: Petition Articles are not binding but convey the wishes of the voters to their elected officials)

Recommendation: The Advisory Committee does not recommend approval of this article.

Advisory Committee Vote: Unanimous (0-7) vote in opposition of this article.

ARTICLE 27. Acceptance of Meals Tax – BY PETITION

To see if the Town will vote to:

(a) Accept the provisions of M.G.L. Chapter 64L, Section 2(a) authorizing the imposition of a local excise tax in the statutory amount of 0.75 percent on the sale of restaurant meals originating within the Town, with the annual revenues from said tax to be placed into new Economic Development Stabilization Fund, described below; and

(b) Establish a new stabilization fund pursuant to Massachusetts General Laws, Chapter 40, Section 5B, to be known as the “Economic Development Stabilization Fund”, for the purpose of furthering the goals and mission of the Scituate Economic Development Commission, including but not limited to providing funding for the planning and construction of infrastructure and other improvements benefiting the Town’s business districts, potential expansion of and creation of new business districts, outreach programs and incentives for new business to locate in Scituate or existing businesses to expand in Scituate, funding of market research and planning, outreach and advertising for Scituate businesses and coordinated marketing efforts and events.

Comments: The Economic Development Committee, a Board of Selectman appointed committee, has presented this article as a means to establish a source of funding to improve, and create opportunities focused on increasing the commercial tax revenue base through the economic development of Scituate. Currently, the tax revenue derived from commercial and industrial income/taxation according to the 2011 DOR report is less than 3.5%. The burden of financing Scituate’s town and school operations currently rests mainly on the property owner and residents through taxation and various fees. Support of this article will direct all meal tax receipts into a stabilization fund used solely for the purpose of improving our commercial tax revenue. Estimated potential revenue based on current restaurant profile is approximately \$200,000 annually. All spending of the funds will be contingent upon town meeting approval. (Please Note: Petition Articles are not binding but convey the wishes of the voters to their elected officials)

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: (4-3) vote in support of this article.

ARTICLE 28. Rescission of Special Permit Grant to Scituate Wind LLC – BY PETITION

To see if the Town will vote to rescind the Special Permit granted to Scituate Wind LLC

PURPOSE AND JUSTIFICATION

This article will allow the appropriate town officials to exercise its authority and responsibility to protect the health and safety of the residents of the Town of Scituate. Areas of concern include excessive noise, shadow flicker and the resulting adverse health impact experience by the residents.

Comments: When the Advisory Committee report was required to go to print, we didn't have an opportunity to hear from the representatives speaking on behalf of the Petitioners. As a result, there was insufficient information in which to provide community guidance, recommendations, and render a vote. These will be provided at town meeting during the discussion phase of the article. (Please Note: Petition Articles are not binding but convey the wishes of the voters to their elected officials)

ARTICLE 29. Petition to contact U.S. Congress to pass and send to the States an amendment to the U.S. Constitution – BY PETITION

WHEREAS, the United State Supreme Court has compromised democratically enacted local, state, and federal legislation that protects our health, safety, the environment, and the integrity of our elections on the presumption that corporations have the same constitutional rights as people and that unlimited political spending in elections does not give rise to corruption or the appearance of corruption; and

WHEREAS, the expenditure of unlimited money in elections threatens to overwhelm our individual voices in the democratic process and to facilitate the undue influence of large political donors with elected officials who benefit from them;

NOW, THEREFORE, BE IT RESOLVED that we the citizens of Scituate, Massachusetts, petition the U.S. Congress to pass and send to the States and amendment to the U.S. constitution that would affirm that corporations are not entitled to the constitutional rights of human beings, and that Congress, and state and local governments may place limits on political contributions and expenditures from any source.

Comments: When the Advisory Committee report was required to go to print, we didn't have an opportunity to hear from the representatives speaking on behalf of the Petitioners. As a result, there was insufficient information in which to provide community guidance, recommendations, and render a vote. These will be provided at town meeting during the discussion phase of the article. (Please Note: Petition Articles are not binding but convey the wishes of the voters to their elected officials)

And you are further directed to serve this warrant by posting up attested copies thereof, one at each of the Post Offices in said Town and one at the Town Hall, thirty days at least before the time of holding said meeting.

Hereof, fail not, and make due return of this warrant with your doings thereon, to the Town Clerk at the time and place of the meeting as aforesaid.

Given under our hands this 12th day of March, in the year two thousand and thirteen.

Joseph P. Norton, Chairman

Anthony V. Vegnani, Vice-Chairman

Shawn Harris, Clerk

Richard W. Murray, Member

John F. Danehey, Member

**BOARD OF SELECTMEN
TOWN OF SCITUATE**

Town of Scituate Board of Selectmen
**APPLICATION FOR COMMITTEE, COMMISSION, BOARD
AND COUNCIL APPOINTMENT**

Thank you for your interest in serving the Town of Scituate.

Scituate's excellence as a community is due in large part to citizen participation in government and community affairs. The purpose of this application is to register the names, interests and qualifications of Scituate registered voters willing to volunteer to serve their community. Residents who are interested in participating in Town government are urged to fill out and submit this form to the address below.

You may also access the application on the Town website using this link:

<http://www.town.scituate.ma.us/selectmen/applications/board-committee-application2011.pdf>

Residents serve as volunteers on a wide variety of Town boards, committees, commissions and councils listed on the next page. They are appointed to these organizations by the Board of Selectmen or other appointing authority as vacancies occur. We encourage you to register by completing this form, indicating your occupation, background, areas of interest and organizations that interest you. General applications will be kept on file for consideration/notification when an opening occurs.

Name: _____

Address: _____

Telephone: Home _____ Cell: _____

Fax: _____

Email: _____

Occupation: _____

Background and Qualifications:

Signature of Applicant: _____

Please submit this form to:

Board of Selectmen, Town of Scituate
600 Chief Justice Cushing Highway
Scituate MA 02066
Email: kdonovan@town.scituate.ma.us
Fax: 781-545-8704

Land Use and Conservation:

- ☐ Affordable Housing Trust
- ☐ Beautification Committee
- ☐ Community Preservation Act Committee
- ☐ Conservation Commission
- ☐ North River Commission
- ☐ Renewable Energy Committee
- ☐ Residential Development Committee
- ☐ Water Resources Committee
- ☐ Waterways Commission
- ☐ Zoning Board of Appeals

Cable Television:

- ☐ Cable Television Advisory Committee

Recreational Activities:

- ☐ Recreation Commission

Government:

- ☐ Animal Control Board
- ☐ Archives
- ☐ Board of Health
- ☐ By-law Review Committee
- ☐ Capital Planning Committee
- ☐ Citizen's Representative to the Scholarship Committee
- ☐ Commission on Disabilities
- ☐ Council on Aging
- ☐ Economic Development Committee
- ☐ Fence Viewer
- ☐ Historic Commission
- ☐ Metropolitan Area Planning Council Representative
- ☐ Public Building Commission
- ☐ Scituate Cultural Council
- ☐ South Shore Coalition Representative
- ☐ South Shore Regional School Representative
- ☐ Surveyor of Lumber/Measurer of Wood and Bark
- ☐ Traffic Rules and Regulations Committee

Finance:

- ☐ Advisory Committee *
- ☐ Capital Planning Committee *

* Appointed by Town Moderator

APPENDIX
FY14 Operating Budget - Changes in FY13A vs FY14 Recommendations

Article 4

Fiscal Year 2014 Operating Budget

				Account's % of the Total	Change in FY13 vs FY14
Account	FY 2013 Appropriated	FY2014 Selectmen	FY2014 Advisory		
122 Board of Selectmen					
510 Personal Services	72,221	72,274	72,274		
520 Purchase of Services	11,285	10,985	10,985		
530 Town Counsel	130,000	147,000	147,000		
540 Materials & Supplies	1,560	1,575	1,575		
	\$215,066	\$231,834	\$231,834	0.39%	7.8%
123 Town Administrator					
510 Personal Services	211,252	225,806	225,806		
520 Purchase of Services	37,550	53,480	53,480		
532 Labor Counsel	160,000	172,500	172,500		
540 Materials & Supplies	1,200	1,000	1,000		
599 Salary Adjustments	10,000	10,000	10,000		
	\$420,002	\$462,786	\$462,786	0.77%	10.2%
131 Advisory Committee					
510 Personal Services	1,650	1,925	1,925		
520 Purchase of Services	350	250	250		
540 Materials & Supplies	3,800	4,700	4,700		
	\$5,800	\$6,875	\$6,875	0.01%	18.5%
132 Reserve Fund					
570 Transfers	\$90,000	\$90,000	\$90,000	0.15%	0.0%
135 Town Accountant					
510 Personal Services	172,234	172,304	172,304		
520 Purchase of Services	55,415	53,215	53,215		
540 Materials & Supplies	1,800	1,600	1,600		
580 Capital Outlay	-	-	-		
	\$229,449	\$227,119	\$227,119	0.38%	-1.0%
141 Assessors					
510 Personal Services	185,315	183,416	183,416		
520 Purchase of Services	2,955	2,955	2,955		
540 Materials & Supplies	850	600	600		
	\$189,120	\$186,971	\$186,971	0.31%	-1.1%
145 Treasurer/Collector					
510 Personal Services	253,017	244,614	244,614		
520 Purchase of Services	39,075	38,175	38,175		
540 Materials & Supplies	2,800	2,300	2,300		
580 Capital Outlay	500	2,000	2,000		
	\$295,392	\$287,089	\$287,089	0.48%	-2.8%
149 Administration					
510 Personal Services	15,871	5,833	5,833		
520 Purchase of Services	68,750	90,500	90,500		
540 Materials & Supplies	4,400	4,000	4,000		
	\$89,021	\$100,333	\$100,333	0.17%	12.7%

155 Information Technology					
510 Personal Services	86,562	86,561	86,561		
520 Purchase of Services	130,820	170,025	170,025		
540 Materials & Supplies	1,200	800	800		
510 Capital Outlay	23,100	11,300	11,300		
	\$241,682	\$268,686	\$268,686	0.45%	11.2%
158 Tax Foreclosures					
521 Tax Foreclosures	\$39,000	\$39,000	\$39,000	0.06%	0.0%
159 Cable TV					
510 Personal Services		79,000	79,000		
520 Purchase of Services	74,322	5,800	5,800		
540 Materials & Supplies		2,850	2,850		
580 Capital Outlay		9,500	9,500		
	\$74,322	\$97,150	\$97,150	0.16%	30.7%
161 Town Clerk					
510 Personal Services	145,552	136,700	136,700		
520 Purchase of Services	30,070	25,650	25,650		
540 Materials & Supplies	3,875	3,100	3,100		
	\$179,497	\$165,450	\$165,450	0.28%	-7.8%
171 Conservation					
510 Personal Services	85,814	103,252	103,252		
520 Purchase of Services	29,523	12,010	12,010		
540 Materials & Supplies	950	950	950		
	\$116,287	\$116,212	\$116,212	0.19%	-0.1%
175 Planning Board					
510 Personal Services	113,986	114,938	114,938		
520 Purchase of Services	4,565	7,630	7,630		
540 Materials & Supplies	700	700	700		
580 Capital Outlay	-				
	\$119,251	\$123,268	\$123,268	0.21%	3.4%
176 Zoning Board of Appeals					
510 Personal Services	23,341	24,712	24,712		
520 Purchase of Services	1,425	1,500	1,500		
540 Materials & Supplies	525	500	500		
	\$25,291	\$26,712	\$26,712	0.04%	5.6%
182 Economic Development Commission					
520 Purchase of Services	\$-	\$20,750	\$20,750	0.03%	0.0%
192 Property/Liability Insurance					
570 Other Charges & Expenses	\$495,000	\$430,000	\$430,000	0.72%	-13.1%
Total General Government	\$2,824,180	\$2,880,235	\$2,880,235	4.79%	2.0%
210 Police					
510 Personal Services	3,116,520	3,140,287	3,140,287		
520 Purchase of Services	130,450	115,140	115,140		
540 Materials & Supplies	115,738	138,025	138,025		
580 Capital Outlay	75,000	120,000	120,000		
	\$3,437,708	\$3,513,452	\$3,513,452	5.84%	2.2%
220 Fire					
510 Personal Services	3,712,782	3,955,966	3,955,966		

520	Purchase of Services	98,850	96,400	96,400		
540	Materials & Supplies	213,300	215,750	215,750		
580	Capital Outlay	14,500	5,000	5,000		
		\$4,039,432	\$4,273,116	\$4,273,116	7.11%	5.8%
241	Inspections					
510	Personal Services	204,718	216,689	216,689		
520	Purchase of Services	10,050	9,550	9,550		
540	Materials & Supplies	2,820	3,120	3,120		
		\$217,588	\$229,359	\$229,359	0.38%	5.4%
295	Shellfish					
510	Personal Services	10,234	10,500	10,500		
520	Purchase of Services	705	705	705		
540	Materials & Supplies	400	400	400		
580	Capital Outlay	450	450	450		
		\$11,789	\$12,055	\$12,055	0.02%	2.3%
Total Public Safety		\$7,706,517	\$8,027,982	\$8,027,982	13.35%	4.2%
300	School Committee					
505	Expenses	\$30,144,286	\$31,419,352	\$31,419,352	52.25%	4.2%
310	South Shore Regional School					
560	Intergovernmental	\$510,381	\$468,127	\$468,127	0.78%	-8.3%
Total Schools		\$30,654,667	\$31,887,479	\$31,887,479	53.03%	4.0%
400	Public Works					
510	Personal Services	1,509,959	1,375,736	1,375,736		
520	Purchase of Services	545,250	465,015	465,015		
540	Materials & Supplies	305,340	295,650	295,650		
580	Capital Outlay	557,900	474,600	474,600		
		\$2,918,449	\$2,611,001	\$2,611,001	4.34%	-10.5%
410	Facilities					
510	Personal Services	-	170,422	170,422		
520	Purchase of Services	-	104,000	104,000		
540	Materials & Supplies	-	6,500	6,500		
580	Capital Outlay	-	100,000	100,000		
		\$-	\$380,922	\$380,922	0.63%	0.0%
423	Snow & Ice					
510	Personal Services	70,000	75,000	75,000		
520	Purchase of Services	192,000	202,750	202,750		
540	Materials & Supplies	192,075	190,250	190,250		
580	Capital Outlay	35,925	22,000	22,000		
		\$490,000	\$490,000	\$490,000	0.81%	0.0%
424	Street Lights & Beacons					
520	Purchase of Services	\$180,000	\$190,000	\$190,000	0.32%	5.6%
Total Public Works		\$3,588,449	\$3,671,923	\$3,671,923	6.11%	2.3%
510	Board of Health					

510	Personal Services	138,383	138,533	138,533		
520	Purchase of Services	5,105	6,030	6,030		
540	Materials & Supplies	7,200	2,100	2,100		
580	Capital Outlay	200	1,000	1,000		
		\$150,888	\$147,663	\$147,663	0.25%	-2.1%
541	Council on Aging					
510	Personal Services	198,168	248,429	248,429		
520	Purchase of Services	42,000	40,200	40,200		
540	Materials & Supplies	9,000	9,100	9,100		
580	Capital Outlay	-	-	-		
		\$249,168	\$297,729	\$297,729	0.50%	19.5%
543	Veterans' Benefits/Services					
510	Personal Services	43,313	65,690	65,690		
520	Purchase of Services	98,257	154,100	154,100		
540	Materials & Supplies	200	1,300	1,300		
		\$141,770	\$221,090	\$221,090	0.37%	55.9%
549	Commission on Disabilities					
520	Purchase of Services	2,825	4,750	4,750		
540	Materials & Supplies	2,250	250	250		
		\$5,075	\$5,000	\$5,000	0.01%	-1.5%
Total Human Services		\$546,901	\$671,482	\$671,482	1.12%	22.8%
610	Library					
510	Personal Services	716,036	724,590	724,590		
520	Purchase of Services	90,343	91,266	91,266		
540	Materials & Supplies	134,911	135,600	135,600		
580	Capital Outlay	5,000	5,000	5,000		
		\$946,290	\$956,456	\$956,456	1.59%	1.1%
630	Recreation					
510	Personal Services	122,765	123,571	123,571		
520	Purchase of Services	1,525	1,425	1,425		
540	Materials & Supplies	675	650	650		
580	Capital Outlay	-	-	-		
		\$124,965	\$125,646	\$125,646	0.21%	0.5%
650	Beautification					
520	Purchase of Services	9,035	-	-		
540	Materials & Supplies	11,465	19,500	19,500		
		\$20,500	\$19,500	\$19,500	0.03%	-4.9%
691	Historical Buildings					
520	Purchase of Services	\$10,350	\$10,350	\$10,350	0.02%	0.0%
Total Recreation & Resources		\$1,102,105	\$1,111,952	\$1,111,952	1.85%	0.9%
720	Debt & Interest					
590	Debt Service	\$2,047,600	\$2,362,632	\$2,362,632	3.93%	15.4%
Total Debt Services		\$2,047,600	\$2,362,632	\$2,362,632	3.93%	15.4%
910	Non-Contributory Pensions					

512	Other Personal Services	\$62,979	\$62,979	\$62,979	0.10%	0.0%
911	Plymouth County Retirement					
512	Other Personal Services	\$3,444,211	\$3,656,599	\$3,656,599	6.08%	6.2%
912	Workers' Compensation					
515	Employee Benefits	\$257,161	\$257,000	\$257,000	0.43%	-0.1%
913	Unemployment Insurance					
515	Employee Benefits	\$100,000	\$64,000	\$64,000	0.11%	-36.0%
914	Contributory Group Insurance					
515	Employee Benefits	\$5,508,907	\$4,900,000	\$4,900,000	8.15%	-11.1%
916	Federal Taxes					
515	Employee Benefits	\$528,423	\$574,729	\$574,729	0.96%	8.8%
Total Employee Benefits		\$9,901,681	\$9,515,307	\$9,515,307	15.82%	-3.9%
Total General Fund		\$58,372,100	\$60,128,992	\$60,128,992	100.00%	3.0%